

**Minutes of the Ampleforth Parish Council Meeting
held in the Village Hall on Thursday 2nd September 2021 at 7.15pm**

Present Councillors Shepherd (Chair), Nicholls & Moreton.

Also Present Louise Pink – Clerk. 1 member of the public.

1. Apologises

Cllr Carter.

2. Code of Conduct and the Ethical Framework

Nothing declared.

3. Minutes

The council resolved that the minutes of the meeting held on Thursday 1st July 2021 were agreed and signed by the Chair.

4. Co-Option for Vacant Parish Councillor Vacancy

Mr Antony Straszewski was co-opted into the vacant position and completed the necessary paperwork.

5. Public Participation

One member of the public was present at the meeting but didn't wish to raise anything.

6. Reports from County and District Councillors

Not present at the meeting.

7. Exchange of information

Documents Circulated

- White Rose Update – August Edition.
- YLCA Remote Conference.
- YLCA – New telephone number.
- Fire & Crime Commissioner - Police and Crime Plan and Fire and Rescue Plan consultation.
- YLCA Training Bulletin/Programme.
- NYCC Area 2 – Sutton Bank Closure.
- Law and Governance Bulletin 16 June 2021.
- Ryedale District Council Update.

Correspondence

- (a) The correspondence received from a resident regarding cycle races that pass through the village was discussed. After discussion, the parish councillors agreed that they don't believe that, in general, this is a major issue and is only very minor. The parish council do not see any issue with the current arrangements that are put into place during cycle events. Clerk to advise the resident who sent the request.
- (b) The correspondence received from a resident asking what proactive attempts the council are making to involve a wider representation for residents in Parish matters was discussed. After discussion, it was agreed that in the next newsletter the parish council will ask how residents would like the parish council to communicate with the village. This may be in the form of a return slip on the newsletter. Possible options of a village Facebook page were also mentioned. Clerk to advise the resident who sent the request.

Clerk's Report

- Nothing noted.

8. Planning

a) The following new planning applications were received and discussed:-

21/01120/CAT Kemp House Farm, Main Street, Ampleforth
 T1 Sycamore - Crown lift and prune back from neighbouring building. Remove epicormic growth to 5m. Reduce lower branches by between 1m and 4m. All cuts to appropriate growth points.
 Decision – No Objection but comments made that the parish council voice concerns that work has already begin on this property. The application is not down as a retrospective and as such, no work should have begun until approval has been granted.

21/01152/HOUSE 5 Millway, Ampleforth
 Alterations to dwelling to include the construction of dormer windows and reroofing work to allow loft conversion.
 Decision – No Objection.

b) The following results of applications decided were received:-

21/00554/FUL Land At OS Field 8300, Mill Lane, Ampleforth
 Creation of a pond.
 APPROVED.

c) Notes – Nothing noted.

9. Finance, Audit and Governance

8.1. The following accounts were submitted for payment by BACS:-

L Pink	Clerks salary	£512.23
L Pink	Expenses	£58.22
Steve's Garden Services	Grass Cutting	£495.00

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

8.2. No payments were submitted for payment by cheque.

8.3. The following invoices were received after the production of the agenda and after discussion were agreed for payment:-

Gerard Thompson	Repainting of railings	£200.00	BACS
Moorsbus	Donation	£400.00	BACS
PKF Littlejohn	Annual Return, yr ending 31 st March 21	£240.00	BACS
HMRC	Tax & NI	£365.20	BACS
Autela Payroll Services	Payroll Services	£50.40	BACS

8.4. No following income was received.

8.5. Any other urgent request submitted to the meeting:-

- The funding request received from Moorsbus was discussed and after discussion, it was agreed for the parish council to make a donation of £400.00.
- Clerk advised that the annual return for the year ended 31st March 2021 has been returned by PKF Littlejohn with Section 3, the External Auditors report advising that the AGAR has been completed in accordance with the proper practices and no other matters have come to their attention. Clerk

advised that she will now complete and arrange to display the necessary Notice of Conclusion of Audit on both the website and noticeboard.

10. Matters Arising

- (a) An update on the village projects schemes was provided, including the bids that are due to be submitted by Councillor Carter to Ryedale District Council for the cemetery, playing fields and Millennium Green.
- (b) The clerk advised that she has currently not been able to obtain any quotations for the re surfacing of the village hall road. Work to continue to try and obtain 3 quotations.
- (c) An update on the Sutton Bank closure was discussed. Query raised by the Chair that she had been advised by NYCC that they will not be putting any parking restrictions in place during the closure. Update: The clerk confirmed the next day that, as agreed, NYCC will put into place the parking suspensions as discussed previously.
- (d) The next newsletter was discussed. The following was agreed:-
 - Cllr Nicholls – Article about being a new councillor.
 - Cllr Carter – Article about village projects.
 - Chair – Article re conclusion of common shares.
 - Draft articles to be brought to the October meeting.

11. Exceptional Items

It was noted that the seat by the phone box has some broken wooden slats. Clerk to request Gerard Thompson to take a look and fix.

12. Items for Next Agenda

Quotations received for the re surfacing of the village hall road (if available).
Looking forward to Winter, including provision of grit bins.
Update on village projects.
Newsletter.

13. Date of Next Meeting

The date of the next meeting was fixed as Thursday 7th October 2021 @ 7.15pm in Ampleforth Village Hall.

Action List:-

Clerk to continue to try and obtain 3 quotations for the re surfacing of the village hall road.

Councillors to put together draft articles for the next newsletter.

Clerk to ask Gerard Thompson to fix the broken slats on the bench by the phone box.

Meeting closed at 8.15pm.

Chair

Date