

**Minutes of the Ampleforth Parish Council Meeting held via  
Zoom on Thursday 5<sup>th</sup> November 2020 at 7.30pm**

**Present** Councillors Shepherd, Moreton, Grant & Carter.

**Also Present** Louise Pink - Clerk.

**1. Apologises**

None.

**2. Code of Conduct and the Ethical Framework**

None declared.

**3. Minutes**

The council resolved that the minutes of the meeting held on Thursday 1<sup>st</sup> October 2020 were agreed and signed by the Chair.

**4. Reports from County and District Councillors**

None present.

**5. Exchange of information**

**Documents Circulated**

- White Rose Update – Various.
- YLCA Training Programme.

**Correspondence**

- The email from North York County Council regarding Local Government Re-organisation of North Yorkshire was noted.
- The email from Area4 North Yorkshire County Council regarding 30mph speed limit in Ampleforth was noted.

**Clerk's Report**

- Nothing noted.

**6. Planning**

a) The following new planning applications were received and discussed:-

20/01034/CAT          Daleside, Main Street, Ampleforth  
Fell Leyland Cypress (T1) due to close proximity to boundary wall and overshadowing neighbouring property.  
Decision – No Objection.

20/00978/CAT          Fern Villa, Main Street, Ampleforth  
T1 Sycamore - Fell.  
Decision – No Objection.

NYM/2020/0532/FL    Mount Pleasant, Main Street, Ampleforth  
Construction of 2 no. dormer windows to front elevation and two storey extension to rear following demolition of existing outbuildings.  
Decision – No Objection.

NYM/2020/0703/FL    Carr Lodge Chalets, Jerry Carr Bank, Ampleforth  
Application for removal of existing 5 no. timber holiday letting chalets and use of land for the siting of 10 no. timber holiday letting chalets with associated parking.

Decision – No Objection.

NYM/2020/0846/FL Studford Luxury Lodges, High Street, Ampleforth  
Variation of condition 2 (material amendment) of planning approval NYM/2013/0777/FL to extend footprint of office/storage space at ground level in lieu of first floor space.  
Decision – No Objection.

b) The following result of applications decided was received:-

20/00626/FUL Knoll Hill Farm, Carr Lane, Ampleforth  
Erection of 1no. four bedroom single storey dwelling, partial conversion and alterations to existing steel framed agricultural building to form workshop together with associated agricultural access track, landscaping and parking.  
APPROVED.

c) Notes – Nothing noted.

## 7. Finance, Audit and Governance

8.1. The following accounts were submitted for payment by BACS:-

L Pink	Clerks salary	£510.63
L Pink	Expenses	£46.54
Autela Payroll Services	Payroll Services	£64.32
Steve's Garden Services	Grass Cutting	£495.00
PKF Littlejohn	Annual Return Ended 31 <sup>st</sup> March 20	£240.00

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

8.2. No payments were submitted for payment by cheque.

8.3. The following invoice was received after the production of the agenda and after discussion was agreed for payment:-

Body Basics Fitness Studio	Gardening Services	£30.00	BACS
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8.4. No income was received.

8.5. Any other urgent request submitted to the meeting:-

(a) Clerk advised that the annual return for the year ended 31<sup>st</sup> March 2020 has been returned by PKF Littlejohn with Section 3, the External Auditors report advising that the AGAR has been completed in accordance with the proper practices and no other matters have come to their attention. Clerk advised that she will now complete and arrange to display the necessary Notice of conclusion of audit on both the website and noticeboard.

## 8. Matters Arising

(a) Chair provided an update on the common shares. Clerk to now issue letters to existing tenants offering them the plots at the agreed values but also stating that if they do not wish to purchase their plot they can still rent on the existing terms.

(b) Articles for the next newsletter were discussed and include the following:-  
Covid 19 & volunteers/common share update/litter picking/grass cutting contract/finance/Millennium Green. Chair to issue the topic list with suggested councillor names for each.

(c) After discussion it was agreed that the parish council would just monitor the need for snow clearing in winter months.

**9. Exceptional Items**

Cllr Moreton suggested that we speak to other local parish councils to see what issues they face during the closure of Sutton Bank. Clerk to contact Coxwold and Wass & Byland PC's.

**10. Items for Next Agenda**

Common share update.  
Newsletter.

**11. Date of Next Meeting**

The date of the next meeting was fixed as Thursday 3<sup>rd</sup> December 2020 @ 7.00pm.

**Action List:-**

Clerk to complete and arrange to display the necessary Notice of conclusion of audit on both the website and noticeboard.

Clerk to issue letters to existing common share tenants offering the plots at the agreed values.

Chair to issue the newsletter topic list with suggested councillor names for each.

Clerk to contact Coxwold and Wass & Byland PC's to see what issues they face during the closure of Sutton Bank.

Meeting closed at 7.40pm.

**Chair**

**Date**