

# AMPLEFORTH PARISH COUNCIL

## MEETING SUMMARY

Thursday 7<sup>th</sup> May 2020

### 1. Exchange of information

#### Documents Circulated:-

- White Rose Update – Various.
- YLCA – Electronic Training Programme.
- RDC – Community Connect Meeting Minutes.
- NYCC - Essential roads maintenance programme to begin in May.
- PKF Littlejohn - 2019/20 AGAR external audit instructions.

#### Correspondence Received and Circulated:-

- Further emails received from Maria Boyve @ Savills regarding proposals for the land on Back Lane.
- Email received from a local resident enquiring about the possible rental of common shares in the village.
- Various emails circulated regarding a man loitering in St. Hilda's churchyard.
- Email received from Bob Humpleby regarding his current common shares.

### 2. Planning

#### a) New planning applications received and circulated:-

20/00331/HOUSE      Mariefield, Back Lane Ampleforth  
Erection of single storey side extension and erection of double garage. rendering of external elevations and replacement windows and doors together with the formation of new vehicular access off Back Lane and erection of timber gates.  
Decision – No Objections Received.

20/00099/FUL          Becksides Cottage, Thorpe Lane, Ampleforth  
Erection of general purpose domestic outbuilding/machinery storage outbuilding.  
Decision – No Objections Received.

#### b) Results of applications decided:-

20/00182/HOUSE      The Magpies, Station Road, Ampleforth  
Erection of single storey side extension and enclosure of porch.  
APPROVED.

#### c) Other:- Nothing noted.

### 3. Finance, Audit and Governance

#### 3.1 To authorise BACS payments as listed below:-

|                         |                                    |         |
|-------------------------|------------------------------------|---------|
| L Pink                  | Clerks salary                      | £482.47 |
| L Pink                  | Expenses                           | £71.18  |
| Steve's Garden Services | Grass Cutting                      | £450.00 |
| Wel Medical             | Replacement Defibrillator Pads x 2 | £67.20  |
| Alec Thrower            | Litter Picking (March)             | £58.00  |

Note: In order to ensure immediate delivery the invoice for Wel Medical was paid by the Clerk using her own personal debit card.

- 3.2 To authorise cheque payments as listed below – None.
- 3.3 To note any income received:-

|          |                          |                                       |           |
|----------|--------------------------|---------------------------------------|-----------|
| 31.03.20 | Sam Beck                 | Common Share Rent                     | £40.00    |
| 02.04.20 | Gerard Thompson          | Common Share Rent                     | £140.00   |
| 08.04.20 | Phil Thompson            | Common Share Rent                     | £150.00   |
| 12.04.20 | Bob Humpleby             | Common Share Rent                     | £150.00   |
| 01.05.20 | Ryedale District Council | Precept – 1 <sup>st</sup> Installment | £8,000.00 |
| 23.04.20 | Northern Powergrid       | Wayleaves                             | £27.43    |

Note: Due to the current situation I am unable to bank the cheque received from Northern Powergrid.

#### 4. Tasks Completed since last meeting

- North Yorks Moors Caretaker Grant application form completed by the Clerk for a total of £2,500.00. Submitted form acknowledged by NY Moors.
- Update on the common share payments and tenancy agreements received issued by the Clerk.
- VAT reclaim submitted by the Clerk for £1,352. 45 to cover the period 1<sup>st</sup> January 2019 to 31<sup>st</sup> March 2020.
- Following receipt of a purchase order from NYCC for the grass cutting rebate for 2020/2021 invoice issued by the Clerk for £263.76.
- Cashbook issued to all councillors showing the end of year financial figures for the 2019/2020 financial year.

#### 5. Ongoing Issues

- Common Shares.

#### 6. Tasks for the Clerk

- Completion of 2019/2020 Annual Return.
- Clerk to arrange the internal audit of the 2019/2020 financial documents.
- Organise the annual insurance policy.

**Date for Next Meeting Summary – Thursday 4<sup>th</sup> June 2020**