

# AMPLEFORTH PARISH COUNCIL

## MEETING SUMMARY

Thursday 2nd April 2020

Due to Covid19 and no meetings able to be held, this Parish Council have followed the advice given by YLCA and as such have adopted the following polices:-

- The clerk communicates all matters that require attention to the council by email.
- The clerk acts upon the majority response.
- The clerk keeps all members informed as to the actions she will be taking.
- The clerk keeps a record of action taken.
- When the council next meets, whether it be physically or virtually, it retrospectively ratifies (approves) all action/ decisions made during this period.

### 1. Exchange of information

#### Documents Circulated:-

- White Rose Update – Various.
- YLCA & NALC – Various emails regarding Covid19.

#### Correspondence Received and Circulated:-

- Email received from resident John Marsh regarding noise pollution nuisance, use of large mobile extending platform without permit and damage to the pavement on St Hilda's Walk. Response email sent advising the resident that following discussion with the councillors this isn't something within the remit of the parish council and referring him to North Yorkshire County Council Highways department.
- Document received from Savills regarding proposals for the land on Back Lane.

### 2. Planning

#### a) New planning applications received and circulated:-

20/00277/CAT          Knoll Hill House Main Street Ampleforth  
Felling of magnolia tree at rear of property.  
Decision – No Objections Received.

20/00231/HOUSE      Fairview Station Road, Ampleforth  
Erection of a single storey rear extension.  
Decision – No Objections Received.

#### b) Results of applications decided:- None.

#### c) Other:-

NYM/2019/0718/FL    2 Mowbray Terrace, West End, Ampleforth  
Removal of 2 no. dormer windows and demolition of conservatory to rear, construction of single storey extension and 1 no. dormer window and installation of 2 no. replacement windows and door to front elevation (revised scheme NYM/2018/0546/FL) (part retrospective).  
North Yorkshire Moors National Park  
An appeal has been made to the Secretary of State in respect of the above mentioned site. The appeal follows the refusal of the planning permission.

### 3. Finance, Audit and Governance

3.1 To authorise BACS payments as listed below:-

L Pink	Clerks salary	£At Agreed Rate
L Pink	Expenses	£20.00 (Est)
Ampleforth Village Hall	Village Hall Rent	£190.00
YLCA	Membership 1 <sup>st</sup> April 20 – 31 <sup>st</sup> March 21	£312.00
Lupton Fawcett Solicitors	Professional Charges	£900.00
Steve's Garden Services	Grass Cutting	£450.00

3.2 To authorise cheque payments as listed below – None.

3.3 To note any income received – None.

### 4. Tasks Completed since last meeting

- Common Share invoices and tenancy agreements issued to:-  
Sam Beck for common share number 1.  
Gerard Thomson for common share number 4.  
Bob Humpleby for common share numbers 6 & 7.  
Phil Thompson for common share number 8.  
Only one response received to date from Sam Beck.

### 5. Ongoing Issues

- The document received from Savills regarding proposals for the land on Back Lane has been circulated. Proposal to be reviewed by all councillors before a collective response is agreed via email and issued back to Savills.

### 6. Tasks for the Clerk

- NYCC Village Caretaker Scheme annual grant claim form received to be completed and returned to NYCC.
- Annual insurance policy due for renewal 1<sup>st</sup> June 2020.
- 1<sup>st</sup> April 2019 – 31<sup>st</sup> March 2020 Annual Return (note: this can start to be drafted but not completed until further information is issued by PKF Littlejohn as to when they will issue the annual return documents).
- VAT return.

**Date for Next Meeting Summary – Thursday 7<sup>th</sup> May 2020**