

**Minutes of the Ampleforth Parish Council Meeting
held in the Village Hall on Thursday 5th December 2019 at 7.30pm**

Present Councillors Shepherd, Moreton, Grant, Carter & Speight-McGregor.

Also Present Louise Pink – Clerk. 2 members of the public.

1. Apologises

None.

2. Code of Conduct and the Ethical Framework

None noted.

3. Minutes

The council resolved that the minutes of the meeting held on Thursday 7th November 2019 were agreed and signed by the Chair.

4. Public Participation

Two members of the public were present at the meeting and spoke of the memorial plague in the garden at St Hilda's Churchyard. They advised that they and other residents in the village are unhappy about the removal of the plague from the churchyard and that it is only reinstated in November. They asked for the members of the Parish Council to consider this and asked for their support to try and have the plague replaced throughout the year. After discussion, it was agreed for the Chair to speak to the Vicar to ask whether they would be happy if a new plague was purchased by the Parish Council that could be displayed in the churchyard for all other months of the year. UPDATE: After discussion with the Chair, Catherine Reid has advised that the PCC members are in favour of the proposal of a new plague, but that it would need to be the same size and in likeness, to the one currently in the churchyard which names the rose only. She advised that this would need to be confirmed and a record made in the minutes at the next PCC meeting on the 17th January. This means any ordering of a new plague may only proceed after this date.

5. Reports from County and District Councillors

None present at the meeting.

6. Exchange of information

Documents Circulated

- White Rose Update – November Edition.

Correspondence

- Following the receipt of further information, it was agreed for the Parish Council to make a donation of £100.00 to the Citizen's Advice Bureau.
- To discuss the letter received regarding a memorial plague in St Hilda's Churchyard – see item 4 'Public Participation'.
- The email received from YLCA regarding their subscription fees in 2020/2021 was noted.

Clerk's Report

- Nothing noted.

7. Planning

(a) The following new planning application was received: -

19/01299/CAT Mariefield, Back Lane, Ampleforth
 Crown reduction of approx 2.5 metres, removal of lower branches to T1 Beech, crown reduction by approx 1.5 meters to T2 Maple, Fell T3 Ash and reduce canopy by approx 2 metres and remove approx 11 limbs to T4 Beech.
 Decision – No Objection.

b) No results of applications decided were received this month.

c) Notes – Noting noted.

8. Finance, Audit and Governance

8.1. The following accounts were submitted for payment by BACS:-

L Pink	Clerks salary	£482.47
L Pink	Expenses	£55.60
Alec Thrower	Litter Picking	£116.00
RV Roger Nurseries	Plants & trees	£150.30
RV Roger Nurseries	Plants & trees	£29.00

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

8.2. No payments were submitted for payment by cheque.

8.3. The following invoices were received after the production of the agenda and after discussion were agreed for payment:-

HMRC	Tax & NI	£348.20	BACS
Autela Payroll Services	Payroll Services Q3	£47.08	BACS
Citizens Advice Bureau	Donation	£100.00	BACS

8.4. The following income was received:-

Adam Collier Funeral Directors	Cemetery Fees	£1,546.00	CHEQUE
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8.5. Any other urgent request submitted to the meeting:-

- (a) To decide on the level of precept for the financial year 2020/21 followed by the signing of the form for Ryedale District Council by both the Chairman and Clerk - After discussion, it was agreed for the 2020/21 precept to remain the same as 2019/20 at £16,000.00. Form signed by both the Chair and the Clerk.
- (b) The quotations received for 'dogs must be kept on a lead' signs for the Millennium Green were discussed. It was agreed for Cllr Carter to investigate the most appropriate size and colour of sign and get back to the Clerk.
- (c) The email received from NYCC advising that the Grass Cutting rebate for 2020/2021 will be £263.76 was noted.

9. Matters Arising

- (a) The Chair and Cllr Moreton provided an update on the common shares. It was noted that all common share plots have now been registered with the Land Registry, including the Parish Council cemetery.

(b) Cllr Carter provided an update on the Millennium Green. He advised that they are currently in the process of planting the bulbs and trees.

10. Exceptional Items

It was agreed that the Chair and Cllr Carter to put together a specification for the grass cutting in the village and bring it to the January meeting for discussion.

It was agreed for Cllr Grant to proof read the January 2020 newsletter. Once agreed, Clerk to arrange for 450 copies to be printed and bring to the January meeting for distribution.

Cllr Speight-McGregor advised that she has made contact with a representative from the Estates department at Ampleforth College regarding the track leading to Ampleforth playing fields. The representative has agreed to meet with Cllr Speight-McGregor in January to discuss the current issues.

It was agreed for the Clerk to inform Rev Catherine Reid of any burials in the Parish Council owned cemetery in the future. It was agreed that there is no requirement for the Parish Council to purchase and install a sign to advise that the cemetery is owned and run by the Parish Council.

A discussion was held regarding the spaces outside the village shop being taken by walkers and whether a small wooden plaque could be installed asking people to leave the spaces free for shop users. Cllr Speight-McGregor advised that Terrington have a similar sign. Cllr Speight-McGregor to take a photo of the sign at Terrington for forwarding onto the Clerk.

11. Items for Next Agenda

Grass Cutting.
Common Share update.
Distribution of newsletter.

12. Date of Next Meeting

The date of the next meeting was fixed as Thursday 9th January 2020 @ 7.30pm. This is 1 week later than the usual first Thursday of the month.

Action List:-

Chair to speak to Catherine Reid to ask whether they would be happy for a new plaque to be purchased for the churchyard.

Clerk to return the 2020/2021 precept request form to Ryedale District Council.

Cllr Carter to investigate the most appropriate size and colour of dog signs for the Millennium Green.

Chair and Cllr Carter to put together a specification for the grass cutting in the village.

Cllr Grant to proof read the January 2020 newsletter. Once agreed, Clerk to arrange for 450 copies to be printed.

Cllr Speight-McGregor to meet with a representative from the Estates department at Ampleforth College regarding the track leading to Ampleforth playing fields.

Cllr Speight-McGregor to take a photo of the sign outside the shop in Terrington for forwarding onto the Clerk.

Meeting closed at 9.05pm.

Chair

Date