

**Minutes of the Ampleforth Parish Council Meeting
held in the Village Hall on Thursday 6th June 2019 at 7.30pm**

Present Councillors Shepherd, Moreton, Carter, Speight-McGregor & Grant.

Also Present Clerk - Louise Pink. 6 members of the public (all part meeting).
Sharon Cawte, Development Officer @ Ryedale District Council (part meeting only).

1. Apologies

None.

2. Code of Conduct and the Ethical Framework

None noted.

3. Minutes

The council resolved that the minutes of the meeting held on Thursday 9th May 2019 were agreed and signed by the Chairman.

4. Public Participation

Sharon Cawte, Development Officer @ Ryedale District Council spoke to the Parish Council and residents regarding the Ryedale District Council Community Transport scheme. This included details about the car share scheme and wheels to work scheme.

3 members of the public present at the meeting expressed their concerns regarding the recent work carried out on the Millennium Green. They advised that they believe that the installed path will not be suitable for wheelchair users and enquired as to whether any public consultation was carried out prior to the works starting. The Chair advised that as trustees of the Millennium Green the Parish Council are able to make necessary improvements to the Green and carrying out public consultation is not necessary. Residents also advised that spoil has been dumped on existing planting. The Chair thanked the residents for their input and assured residents that the work is being done to make improvements to the area and make it a better resource for all parishioners. One resident advised that the meadow area is looking excellent.

5. Reports from County and District Councillors

Reports received from both Jim Bailey and Caroline Goodrick.

6. Exchange of information

Documents Circulated

- White Rose Update – May Edition.
- YLCA Training Programme.

Correspondence

- Nothing noted.

Clerk's Report

- Nothing noted.

7. Planning

(a) The following new planning applications were considered:-

NYM/2019/0252/FL Glenwood, West End, Ampleforth
Installation of replacement timber double glazed windows and re-roofing of dormer windows.
North York Moors National Park.

Decision – No Objection.

19/00439/FUL Lowlands Farm, Back Lane, Ampleforth
Erection of two storey side extension to dwelling, conversion of barn to 1no. three bedroom holiday let and demolition of outbuildings.
Ryedale District Council.
Decision – No Objection.

NYM/2019/0375/FL The Old School House, Main Street, Ampleforth
Alterations to first floor of garage to form annexe accommodation.
North York Moors National Park.
Decision – No Objection but a comment added to advise that if the dwelling was to be used as any form of holiday let in the future the Parish Council would like to see the necessary planning permissions applied for.

b) To hear results of applications decided -

19/00479/CAT St Hilda's Church, Station Road, Ampleforth
Fell T1 conifer and T2 conifer at north side of church.
Decision – Approved.

19/00362/HOUSE College Garth Main Street Ampleforth
Erection of side extension and first floor extension to existing outbuilding and erection of oak framed car port to front elevation of outbuilding.
Decision – Approved.

c) Notes – Nothing noted.

8. Finance, Audit and Governance

8.1. The following accounts were submitted for payment by BACS:-

L Pink	Clerks salary	£513.12
L Pink	Expenses	£67.49
Alec Thrower	Litter Picking	£116.00
North Yorkshire County Council	Street Lighting Energy Costs 2018/19	£251.26
Alan Raw Contracting	Supply of plant hire & materials for the Millennium Green project.	£1,849.00
Alan Raw Contracting	Labour work on the Millennium Green	£1,400.00
Richard Wedgwood	Grass Cutting	£822.00

Note: During the meeting it was agreed for the payment to Alan Raw for £1,849.00 to be currently put on hold. The payment was approved via email and made on the 10th June 2019.

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

8.2. No payments were submitted for payment by cheque.

8.3. The following invoices were received after the production of the agenda and after discussion were agreed for payment:-

HMRC	Tax & NI Q1	£356.00	BACS
Ampleforth Village Hall	Room Hire	£170.00	BACS
Ian Scott	Internal Audit Fee	£90.00	BACS
Autela Payroll Services	Payroll Services Q1	£44.41	BACS
Royal Mail	PO Box Renewal	£342.00	BACS
Ampleforth Playing Fields	Donation	£2,000.00	CHEQUE

St Hilda's Youth Church	Donation	£200.00	CHEQUE
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8.4. The income was noted:-

22.05.19	North Yorkshire County Council	Grass Cutting Rebate	£263.76
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8.5. Any other urgent request submitted to the meeting:-

(a) The internal audit report for the 2018/19 Annual Governance and Accountability Return (AGAR) was received and noted.

(b) Section 1 – Annual Governance Statement of the 2018/19 AGAR was approved.

(c) The Certificate of Exemption of the 2018/19 AGAR was signed by the Chair.

(d) Section 2 – Accounting Statements of the 2018/19 AGAR were considered and approved.

(e) Section 2 - Accounting Statements of the 2018/19 AGAR were signed are signed by the Chair.

(f) The funding request received from Ampleforth Playing Fields Association was discussed and a donation of £2,000 was approved. A note to be added that although the funding request can be approved this year this may not be the case in future years.

(g) To discuss the funding request received from St Hilda's Church Youth Church was discussed and a donation of £200.00 was approved.

(h) After discussion it was agreed that the Clerk would now produce monthly financial information, rather than the usual quarterly.

9. Matters Arising

(a) To discuss road side verges – The Chair spoke about of 'The Good Verge Guide and after discussion it was agreed for the Parish Council to adopt the good verge guide and allow certain areas of the village to grow wild. Chair to speak to Richard Wedgwood.

(b) After discussion approval was given for the use of the term 'Chair' or 'Chairperson' on documentation, including in minutes and agenda's. Note: The use of the term Chairman is mandatory on the Annual Meeting of the Council in May, with the first agenda item remaining – 'The Election of the Chairman'.

(b) An update on the village common shares was discussed.

(c) To discuss any update to the recently revised cemetery plan – It was agreed for the Clerk to try and arrange a meeting with Thompson Funeral Directors to discuss the current cemetery plan.

(d) To discuss any update on the current Millennium Green project – Discussed under 'Public Participation'.

10. Exceptional Items

Nothing noted.

11. Items for Next Agenda

Common Share – Plot 5.

12. Date of Next Meeting

The date of the next meeting was fixed as Thursday 4th July 2019 @ 7.30pm.

There being no further business the meeting closed at 9.20pm.

Chairman

Date