

## **Agenda for the Meeting of Ampleforth Parish Council to be held in the Village Hall on Thursday 5 September 2013 at 7.30pm**

### **1. Apologies**

To receive apologies, and approve the reasons, for absence.

### **2. Code of Conduct and the Ethical Framework**

To receive any declarations under the code of conduct.

### **3. Minutes**

To agree and sign the minutes of the Meeting held on the 4 July 2013.

### **4. Public Participation**

To allow members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda.

### **5. Exchange of information and items for next agenda. To include Chairman & Clerk's Report Documents Circulated**

- i. APC. Response to Station Road Appeal submitted to Planning Inspectorate. DOE Appeal Ref APP/Y2736/A/13/2197184 including an FOI request to RDC about the counsel's advice. No response.
- ii. APP/Y2736/A/13/2197184 - RDC response and RDC Suggested Conditions (2)
- iii. APP/Y2736/A/13/2197184 – s106 agreement received from RDC.
- iv. Calls from resident concerned about new roof tiles put on by Yorkshire Housing and other matters. YH replied in detail. RDC confirmed in writing that planning permission was not required.
- v. RDC. 11/00570/FUL East End Garage. S106 agreement.
- vi. Ryedale Safer Neighbourhood statistics (2).
- vii. NYMNPAs New grant scheme – Environmental Innovation Fund.
- viii. St Hilda's Church – Thank you from Sheila Harrison for flower arrangements.
- ix. NYMNPAs Design Guide Part 5: New Agricultural Buildings.
- x. YLCA Good Councillors Guide 4<sup>th</sup> edition.
- xi. YLCA White Rose Update August 2013 Issue 3/13
- xii. Ryedale Plan Inspector's Report 2013.

#### **Other information**

- i. APC New website <http://ampleforth.ryedaleconnect.org.uk> . Clerk and web editors have received requests for information/additions, Sue & thanked for putting info on about local businesses.
- ii. APC. Community Governance Review. Petition for sixth councillor – ongoing project.
- iii. APC Common Shares, tenancies and deeds. Documents arrived from NYCC Archives.
- iv. APC – Dennison Till – initial assessment for maximum of £500. Index map searches and commons searches underway. All correspondence from Kitching Walker forwarded to DT.
- v. APC –Ampleforth College has confirmed No's 28-30 can be removed from the wooden posts as the college now has its own lights in place. Quotes awaited from NYCC & elec. Board.
- vi. HH AONB – approved for 50% grant for bench in playing field. Exact location map provided by clerk and work can go ahead. Clerk waiting for written permission from Playing Field Committee.
- vii. NYCC Record Office – Ampleforth Parish Council Records – updated booklet received.
- viii. RDC. Parish councillor registers of interest forms on RDC website – not done yet by RDC.
- ix. NYCC Public right of way south of playing field – ranger said footbridge will be repaired asap.
- x. NYCC - footpath between Mill Farm and West End – ranger has asked a volunteer to survey the path and check out the difficult section.
- xi. NYMNPAs, Highways Act 1980 - Section 119, Footpath 8 Ampleforth (Studford Farm) - Diversion Order 2012, Notice of confirmation of a public path diversion order.
- xii. Email requesting information about where Dr George Withington lived 1890-1930.

### **6. Planning**

#### **a) To consider the following applications.**

**i) Application No** NYM/2013/0404/FL **Applicant** Mr and Mrs Thompson

**Proposal** Erection of agricultural storage/workshop building, creation of access track and landscaping works. **Location** Glebe Farm, West End, Ampleforth, York

**ii) Application No** NYM/2013/0607/NM **Applicant** Mr John Browne

**Proposal** Non material amendment to planning approval NYM/2010/0858/FL to allow the installation of windows in place of doors and alterations to the design of the central door to the side elevation. **Location** Prospect House, Ampleforth.

**iii) Application No** 12/00586/FUL **Applicant** Ampleforth Abbey & College

**Proposal** Erection of a four bedroom dwelling with detached double garage

**Location** Land to the rear of Martlet House, Back Lane, Ampleforth – amended earlier app.

## **7. NYCC Bus Service Consultation**

To consider a response.

## **8. Streetlights**

- a) To consider a quotation for replacing the streetlight on track between Back Lane & East End.
- b) To consider a quotation for removing the streetlights numbered 28-30 at the end of East Lane, just within the grounds of Ampleforth College (replaced by their own).
- c) To note that NYCC have completed their work on the Ampleforth Parish Council streetlights on Station Road and St Hilda's Walk and that adoption by NYCC is underway.

## **9. Cemetery and Churchyard – Trees and Fees and Memorials check**

- a) To note that no objection was received for the application to RDC by the council to undertake work on the churchyard trees.
- b) To agree the cost of the work to the large ash tree is £275. Mr Young will leave firewood stacked and in manageable pieces by the entrance gate and will clear away the rest.
- c) To consider the quotation for the remaining work to the trees in the churchyard.
- d) To consider the introduction of an Exclusive Right of Burial Fee.
- e) To review the Cemetery Fees.
- f) To arrange for the clerk and two councillors undertake an annual safety check of memorials in the churchyard and cemetery.

## **10. Litter signs**

To choose locations for litter signs. (list of sites circulated).

## **11. Planning and s106 agreements**

To receive the agreement for the East End Garage site.

## **12. External Audit/Annual Return**

- a) To note that copies of the Notice of conclusion of Audit and right to inspect the Annual Return have been posted on the noticeboard.
- b) To note that the External Auditor has issued their certificate and opinion, and stated that the audit of the annual return for the year ended 31 March 2013 was complete, and that "on the basis of our review, in our opinion, the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met."
- c) To note "other matters not affecting our opinion which we draw to the attention of the council". 'The Council did not provide an explanation for the variance between the prior and current year values in Box 6 of Section 1'.<sup>1</sup>

## **13. Finance and Councillors' Audit and Governance**

- a) To consider publishing draft minutes on the website instead of waiting for publication of agenda for next meeting to send them out.
- b) To note that under the National Agreement, a 1% pay increase has been awarded to the clerk, back-dated to 1 April 2013.
- c) To ratify the issuing of replacement cheques to Alec Thrower as those posted after the July meeting went astray in the post.
- d) To ratify the payment by cheque of R Wedgwood on the 11<sup>th</sup> July as his account was received too late for the July meeting, cheque no. 100026, £436.
- e) To consider a response to the RDC Precept Consultation
- f) To receive a report of Councillors' Audit for Quarter 2, carried out on the 5 September.
- g) To receive a bank reconciliation and a budget update to 31 July 2013.
- h) To agree payments and to sign cheques.

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<sup>1</sup> Box 6 which was not completed on the Variance Form was 'All other payments' which increased from £13,314 to £15,906, an increase of 19.5%, £2,592. (Parish Poll £1,818 and work on Millennium Green Path £950, total £2,768)