Minutes of the Additional Meeting of Ampleforth Parish Council Meeting
(Finance, Insurance and Governance)
held in the Village Hall on Wednesday 23 May 2012 at 6.00pm

Present: Councillors M Raynar (Chairman), R Lane, T Pite, C Smith and F Toynbee.
Also Present: V Ellis (Parish Clerk)

1. **Apologies**
   Councillor Toynbee gave apologies for possible late arrival.

2. **Declarations of interest**
   There were no declarations of interest in the agenda items.

3. **Public Participation**
   There were no members of the public present.

4. **Annual Governance Statement (Annual Return)**
   Councillor Toynbee arrived during this agenda item.
   a) The council resolved to approve the Annual Accounts for 2011-2012 and page 1 of the Annual Return was signed by the chairman and the clerk.
   b) The council noted that the clerk has written a covering letter to the External Auditors Mazars (as requested by Mazars) about expenditure by the council on Ampleforth Millennium Green Trust, Charity Number 1086461.
   c) The council resolved to approve the Annual Governance Statement as prepared by the clerk and signed by the Internal Auditor and it was signed by the chairman and the clerk.

5. **Insurance**
   The council reviewed the Risk Assessment Strategy, agreed it was in line with insurance requirements and resolved to insure with Came & Co at a cost of £647.43 for 2012-2013 and to enter into a 3 year long term agreement with the insurance company.

6. **Ampleforth Millennium Green Trust, Charity No: 1086461 Bank Account**
   a) The council authorised the Chairman and the Clerk to open a current account for the charity at HSBC.
   b) The council authorised Councillors Lane, Pite, Raynar, Smith and Toynbee to be cheque signatories for the account.
   c) The council authorised the chairman, vice chairman and the clerk to certify a copy of the charity's deed of governance as required by HSBC.

7. **Finance**
   a) Grant: The council resolved to defer giving a grant of £2,300 to the Ampleforth Millennium Green Trust, Charity Number 1086461.

                         Signed   **Date**