

**Minutes of the Meeting of Ampleforth Parish Council
held in the Village Hall on Thursday 6 March 2014 at 7.30pm**

Present Councillors Toynbee (chairman), Lane, Pite, Raynar and Smith
Also Present Three members of the public who had all left by the end of Agenda Item 8 and V Ellis (clerk)

A member of the public commented before the meeting started about the planning application at Glebe Farm and the possibility of Deceleration Zones on the approaches to West End and East End.

1. Apologies

None.

2. Code of Conduct and the Ethical Framework

There were no declarations under the code of conduct.

3. Minutes

The council resolved that the minutes of the Meeting held on the 6th February 2014 were agreed and signed.

4. Public Participation

Two residents commented on the following matters:

- Planning Application 14/00114/FUL. They were concerned about proximity to a dwelling, use of and noise from the units, the loss of a wood, the access, deliveries and extra traffic on Station Road.
- Station Road development. If there is a noise problem during building from delivery lorries, Ailish Lilley from Environmental Health at RDC can be contacted.

5. Planning . Part a of this agenda item was brought forward.

a) Application No. 14/00114/FUL Applicant Mr John Seeger

Proposal Erection of 6 no. general industrial units with associated parking and alterations to access track to include widening of entrance and formation of passing places

Location Land North Of Sewage Works, Mill Lane, Ampleforth, Helmsley YO62 4EJ

Decision Objection. The council objects to this application on the following grounds.

- Highway Safety: An increase in the amount of traffic on a narrow rural road and lorries delivering will not be able to enter the site, they will have to park on the road.
- Loss of amenity to neighbours and overlooking a garden at the back.
- Noise.
- Lack of control over what the units will be used for, lack of clarity about what they will be used for, no feasibility study, and no control over when they are accessed and used.
- An unsuitable development within the AONB that will involve the loss of a wood.

The council requests that if these units are approved that good screening is a condition.

6. Broadband Champion's Report by Sue Shepherd. This agenda item was brought forward.

Ms Shepherd gave a verbal update. The Ampleforth/Gilling group met NYnet about the delay in superfast broadband for Ampleforth and had been in touch with County Councillor Clare Wood for assistance and advice. The contract between NYnet and BT allows BT to choose who they will do and when. There is no money for Ampleforth but it is still on the list though not all properties may get it. East End has Fibre to Cabinet 1 so properties in reach of that Cabinet should get Superfast Broadband. Ryedale will now get 78% coverage, not 90%.

7. Playing Field. This agenda item was brought forward.

A discussion was held with Ms Tracy Hutchinson of the Ampleforth Playing Field Committee. She informed the council that the Committee had some new members.

8. Finance and Governance. Part 'a' of this agenda item was brought forward.

The council considered requests from Ampleforth Playing Field Committee. The council resolved to delegate permission to the clerk to pay a grant in March 2014 towards the insurance and the annual play areas inspection on receipt of 2 or 3 quotes from Ms Hutchinson.

The grant is conditional on the annual inspection being completed with 20 working days of the grant being paid and the council receiving a copy of the inspector's report.

9. Exchange of information and items for next agenda. To include Chairman, Champion & Clerk Reports. Part of this item was considered earlier, see Minute 6.

The chairman reported that she had a meeting with a representative of the neighbours adjacent to the Station Road development and one from David Wilson Homes.

Documents Circulated

- i. Notes of Ryedale Branch of the YLCA Meeting 4th February 2014.
- ii. Ryedale Safer Neighbourhood statistics January 2014
- iii. Consultation on The Openness of Local Government Bodies Regulations 2014.
- iv. YLCA Advice Note re Playing Field and advice to put a Child Protection Policy in place

Other information

- v. It is possible that NYCC, following their budget cuts confirmed on the 17 February, may reduce the amount of 'verge cuts' that they give parish councils some money towards, from 6 to 2. In Ampleforth's case this means a reduction in income from nearly £1,600 to £560 per annum.
- vi. David Wilson Homes have suggested the Station Road development be named Field View Close. The RDC consultation closes before the April meeting.
- vii. The clerk had contacted NYCC re traffic calming and flashing signs – wig-wags. Emails to be circulated at the April meeting.
- viii. The clerk had authorised urgent work to a tree in the vacant Common Share on Beacon Bank.

Outstanding matters - see endnoteⁱ

10. Application No: 14/00171/HOUSE Applicant Mr And Mrs Paul Connor

Proposal Erection of link extension with additional domestic accommodation above.

Location Orchard House Back Lane Ampleforth Helmsley YO62 4DE

Decision No objection.

The council considers that the appearance of the property will be improved.

11. NYCC Minerals and Waste Joint Plan Consultation

The council resolved not to respond.

12. Finance and Governance (part of this item was considered earlier, see Minute 8)

- a) **Cemetery:** The council resolved to review the cemetery fees in line with those of the Parochial Church Council for 2014.
- b) To receive the running budget to the 28 February 2014. This item was deferred as the bank statement had not arrived until the day of the meeting.
- c) To receive the bank reconciliation to the 28 February 2014. This item was deferred as the bank statement had not arrived until the day of the meeting.
- d) The council resolved to agree the following payments and the cheques were signed.

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|--------|-------------------------|--------------------------------|------------------|
| 200023 | Ampleforth Village Hall | Grant for war memorial weekend | £200.00 |
| 200024 | A Thrower | Litter Picker/ MG Inspect | £144.00 |
| 200025 | YLCA | Clerk advert | £15.00 |
| 200026 | Douglas Tonks | Payroll | £20.00 |
| 200027 | V Ellis | Salary February | £508.67 |
| 200028 | V Ellis | Salary March | £508.67 |
| 200029 | HMRC | PAYE Feb/March | £12.00 |
| 200030 | V Ellis | Stamps/mileage | £67.00 |
| | | TOTAL | £1,475.34 |

13. Moorsbus

The council resolved to confirm in writing its support of the Friends of Moorbus.

14. Common Shares

The council did not need to decide whether to treat part of this item as exempt and, therefore, exclude the public for that part under The Public Bodies (Admissions to Meetings) Act 1960 s1 as there were no members present.

- a) No further estimate and information had been received from Lupton Fawcett Denison Till.
- b) The council noted that the clerk considers that clarification of the boundaries of Common Share No. 2 should be clarified and is seeking further information and advice.

15. Staffing Matters

The council did not need to decide whether to treat part of this item as exempt and, therefore, exclude the public for that part under The Public Bodies (Admissions to Meetings) Act 1960 s1 as there were no members of the public present.

- a) The council resolved to appoint Ms Louise Pink as Proper Officer/Responsible Financial Officer (s151) of the council with effect from the 1 April 2014 at SCP 23, 10 hours/week and monthly office allowance of £25 – some of which is taxable.
- b) The council agreed the contract for the Proper Officer/Responsible Financial Officer (s151) and it will be sent to Ms Pink for final approval at the April meeting.

Chairman

Date

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- i. Community Governance Review Petition delivered to RDC Nov 2013. Expected to take up to a year. *Local Government and Public Involvement in Health Act 2007*, s93 'The principal council must conclude the review within the period of 12 months starting with the day on which the council begins the review.' Update requested 28 Jan 2014 and 20th February by the clerk.
 - ii. APC work – litter sign locations, cemetery/churchyard inspection, printer/copier – research started.
 - iii. Signs for cemetery, Millennium Green and adjacent to churchyard to be ordered.
 - iv. One-way signs on Old Station Road - lights out, electricity board fault, NYCC don't know when they can be fixed.
 - v. Licence from RDC re St Hilda's Closed Churchyard requested (Roger Barnsley, Facilities dept.)