

## **Agenda for the Meeting of Ampleforth Parish Council to be held in the Village Hall on Thursday 14 November 2013 at 7.30pm**

### **1. Apologies**

To receive apologies, and approve the reasons, for absence.

### **2. Code of Conduct and the Ethical Framework**

To receive any declarations under the code of conduct.

### **3. Minutes**

To agree and sign the minutes of the Meeting held on the 3<sup>rd</sup> October 2013.

### **4. Public Participation**

To allow members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda.

### **5. Exchange of information and items for next agenda. To include Chairman & Clerk's Report Documents Circulated**

- i. Ryedale Safer Neighbourhood statistics.
- ii. Thank you email from RSVP for grant of £250 for Ampleforth/Hovingham Befriender scheme.
- iii. YLCA Meeting 1 October, report by clerk.
- iv. Parish Liaison Meeting October, report by clerk
- v. Howardian Hills Annual Report 2012/2013.
- vi. DCLG. Openness and transparency on personal interests: guidance for councillors. Sept 2013.
- vii. Response from NYCC re traffic delays on East End
- viii. Special Interest Verge Management leaflet.
- ix. Oil buying co-operative coordinator for RDC and Scarborough BC. Will attend local event.
- x. YLCA Parish Precepts – grant from central government.

#### **Other information - notes**

- i. Seat from Ampleforth Parish Council and HH AONB has been installed in the playing field.
- ii. RDC will be consulting on supplying planning applications online, NYMNPA already supply large applications by CD only – with access to all the papers and plans online.
- iii. Councils should be able to legally make electronic payments early in the new year.
- iv. The inkjet HP printer is working better with HP ink – about 50% more expensive. Suggest delay buying laser printer until it is known how RDC will be consulting on planning applications in future – may need A3 printer or use a projector at the meeting.

#### **Outstanding matters - see endnote<sup>1</sup>**

### **6. Planning**

a) No planning applications have been received.

#### **b) To receive the following result**

**Application No** 12/00586/FUL – **approved.**

**Applicant** Ampleforth Abbey & College **Proposal** Erection of a four bedroom dwelling with detached double garage **Location** Land to the rear of Martlet House, Back Lane, Ampleforth

#### **c) To note the following applications have been withdrawn.**

i) **Application No** 13/00452/FUL. Formation of vehicular access with internal access road and alterations to existing vehicular access to include widening and relocation of retaining wall at Ampleforth Abbey And College Ampleforth Helmsley YO62 4EN

ii) **Application No** NYM/2012/0772/FL. Construction of 1 no. replacement local occupancy dwelling and detached double garage following demolition of existing at Deanside, West End, Ampleforth.

iii) **Application No** NYM/2012/0779/CD. Conservation area consent for demolition of existing dwelling and garage at Deanside, West End, Ampleforth

### **7. Consultations and surveys**

**To consider a response to the following consultations.**

a) NYCC Bus consultation.

b) RDC Review of its Licensing Policy.

c) RDC Polling District, Polling Places and Polling Stations Review.

d) RDC Community Infrastructure Levy.

e) RDC Ryedale Plan – Survey of Village Facilities.

f) AONB Draft Management Plan 2014-2019.

g) NYCC Household Waste Recycling Centres.

## **8. Asset Register**

To receive an updated copy of the Asset Register.

## **9. Streetlights**

To consider asking NYCC to replace the streetlight on a wooden pole on Old Station Road at an approximate cost of £1,500 and to note that NYCC will then adopt it.

## **10. Trees**

- a) To consider a 5-year Tree Management Plan for insurance and risk management purposes.
- b) To note that the work in the churchyard took longer than quoted for as the laurels had grown considerably since 2011 when the work had to be postponed due to the problem with RDC about who could authorise and work in the churchyard.

## **11. Newsletter**

To consider the content and timing of a newsletter.

## **12. Community Governance Review**

- a) To note that the required minimum number of 250 signatures needed to request a review by Ryedale District Council has been reached.
- b) To agree to request that Ryedale District Council conduct a community governance review to increase the number of Parish Councillors from five to six.
- c) To agree to request that Ryedale District Council complete the review in time for the May 2015 parish council elections if possible given consultation timetables.
- d) To thank the residents of Ampleforth for signing the petition.

## **13. Finance and Councillors' Audit and Governance**

- a) To consider contracting the calculations of the clerk's salary and RTI submissions to Douglas Tonks Ltd at a cost of £10/month.
- b) To consider renewing the contract for cutting the cemetery grass.
- c) To consider renewing the contract for cutting St Hilda's Churchyard grass (s137 grant).
- d) To consider the draft budget with a view to making a final decision when the precept is decided.
- e) To note that RDC have advised that the 'council tax base' used for the calculation of the precept will not be confirmed until the 9<sup>th</sup> January 2013 and that parish councils have been advised not to set a precept until after said date.
- f) To receive a bank reconciliation and a budget update to 31 October 2013.
- g) Grant application. To consider a grant application from Ampleforth Activity Class.
- h) To agree payments and to sign cheques.

## **14. Meeting Dates January and February 2014**

To consider the following options to set the precept: hold an extra meeting, delay the 9<sup>th</sup> January meeting by a week or bring forward the February meeting to the 31<sup>st</sup> January.

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- i. <sup>i</sup>Station Road Appeal Ref APP/Y2736/A/13/2197184, FOI request to RDC about the counsel's advice. No response from RDC.
  - ii. NYCC Public right of way south of playing field – ranger said footbridge will be repaired asap.
  - iii. NYCC - footpath between Mill Farm and West End – ranger has asked a volunteer to survey the path and check out the difficult section.
  - iv. APC work – litter sign locations, cemetery/churchyard inspection, work to trees in St Hilda's churchyard and cemetery, printer/copier – research started
  - v. APC – Work by Dennison Till – initial assessment for maximum of £500. Index map searches and commons searches underway. All correspondence from Kitching Walker forwarded to DT. Update requested 4 Nov 13.
  - vi. Sign for cemetery, Millennium Green and adjacent to churchyard to be ordered.
  - vii. One way signs on Old Station Road-lights are currently 'off supply' which means that the fault lies with the electricity board. They are aware of this fault and are dealing with it but NYCC is unable to give any timescale for this issue to be resolved.
  - viii. APP/Y2736/A/13/2197184 Station Road Appeal. Decision due 13 November.