

## Minutes of the Meeting of Ampleforth Parish Council held in the Village Hall on Thursday 14 November 2013 at 7.30pm

**Present** Councillors C Smith (Chairman), M Raynar and T Pite.

**Also Present** County Councillor C Wood, 4 members of the public and V Ellis (clerk).

### 1. Apologies

Apologies for absence were received from Councillors Lane and Toynbee and were approved.

### 2. Code of Conduct and the Ethical Framework

There were no declarations of interest.

### 3. Minutes

The council resolved to agree and sign the minutes of the Meeting held on the 3 October 2013.

### 4. Public Participation

Members of the public raised various matters:

- Parking problems on Main Street and Back Lane. The council was asked to find out if it could ask the developers in the village to provide a car park.
- East End traffic problems – caused by parking and building/renovation work at the moment
- The possibility of Gary Housden, Head of Planning at RDC, attending a meeting to discuss the development east of Station Road and the conditions attached to it.
- The grant application by the Fitness Group - the classes and attendees.
- Thanks to the parish council for the work to the trees in the churchyard.

County Councillor Clare Wood addressed the council about her portfolio, Adult Social Services, gave an update on the financial situation of NYCC and the savings planned up to 2019, and the various consultations being held at the moment, such as those for waste and bus services.

### 5. Grant Application

This agenda item was brought forward.

The council resolved to give a grant of £150 to the Ampleforth Activity Class.

### 6. Exchange of information and items for next agenda. Included Chairman & Clerk's Report Documents Circulated

- i. Ryedale Safer Neighbourhood statistics.
- ii. Thank you email from RSVP for grant of £250 for Ampleforth/Hovingham Befriender scheme.
- iii. YLCA Meeting 1 October, report by clerk.
- iv. Parish Liaison Meeting October, report by clerk.
- v. Howardian Hills Annual Report 2012/2013.
- vi. DCLG. Openness and transparency on personal interests: guidance for councillors. Sept 2013.
- vii. Response from NYCC re traffic delays on East End
- viii. Special Interest Verge Management leaflet.
- ix. Oil buying co-operative coordinator for RDC and Scarborough BC. Will attend local event.
- x. YLCA Parish Precepts – grant from central government.

#### Other information - notes

- i. Seat from Ampleforth Parish Council and HH AONB has been installed in the playing field.
- ii. RDC will be consulting on supplying planning applications online, NYMNPA already supply large applications by CD only – with access to all the papers and plans online.
- iii. Councils should be able to legally make electronic payments early in the new year.
- iv. The inkjet HP printer is working better with HP ink – about 50% more expensive. Suggest delay buying laser printer until it is known how RDC will be consulting on planning applications in future – may need A3 printer or use a projector at the meeting.
- v. Land East of Station Road Appeal Decision received – allowed. APP/Y2736/A/13/2197184
- vi. Dennison Till – searches complete. A report will be provided at the next meeting.

**Outstanding matters - see endnote<sup>1</sup>**

### 7. Planning

a) No planning applications had been received.

**b) The council received the the following result**

**Application No** 12/00586/FUL – approved.

**Applicant** Ampleforth Abbey & College **Proposal** Erection of a four bedroom dwelling with detached double garage **Location** Land to the rear of Martlet House, Back Lane, Ampleforth

**c) The council noted that the following applications had been withdrawn.**

**i) Application No** 13/00452/FUL. Formation of vehicular access with internal access road and alterations to existing vehicular access to include widening and relocation of retaining wall at Ampleforth Abbey And College Ampleforth Helmsley YO62 4EN

**ii) Application No** NYM/2012/0772/FL. Construction of 1 no. replacement local occupancy dwelling and detached double garage following demolition of existing at Deanside, West End, Ampleforth.

**iii) Application No** NYM/2012/0779/CD. Conservation area consent for demolition of existing dwelling and garage at Deanside, West End, Ampleforth

**8. Consultations and surveys**

**The council considered responses to the following consultations.**

- a) NYCC Bus consultation. The council delegated a response to Councillors Raynar, Smith and Pite.
- b) RDC Review of its Licensing Policy. The council supported the proposals.
- c) RDC Polling District, Polling Places and Polling Stations Review. No comment.
- d) RDC Community Infrastructure Levy. The council supports the proposals but is concerned about the £100 maximum CIL payment per dwelling to the parish council where there is no development plan.
- e) RDC Ryedale Plan – Survey of Village Facilities. The form was completed.
- f) AONB Draft Management Plan 2014-2019. No comment.
- g) NYCC Household Waste Recycling Centres. The council had no objection to the opening hours being reduced and closing for a second day providing the changes were well advertised.

**9. Asset Register**

The council received an updated copy of the Asset Register.

**10. Streetlights**

To consider agreed to ask NYCC to replace the streetlight on a wooden pole on Old Station Road at an approximate cost of £1,500 and noted that NYCC will then adopt it.

**11. Trees**

- a) The council agreed to order a 5-year Tree Management Plan for insurance and risk management purposes from Artemesia Consultancy at a cost of £960.
- b) The council noted that the work in the churchyard took longer than quoted for as the laurels had grown considerably since 2011 when the work had to be postponed due to the problem with RDC about who could authorise and work in the churchyard.

**12. Newsletter**

The council agreed that a newsletter would be published in the new year, after the budget and precept were agreed.

**13. Community Governance Review**

- a) The council noted that the required minimum number of 250 signatures needed to request a review by Ryedale District Council has been reached.
- b) The council resolved to request that Ryedale District Council conduct a community governance review to increase the number of Parish Councillors from five to six.
- c) The council resolved to request that Ryedale District Council complete the review in time for the May 2015 parish council elections if possible given consultation timetables.
- d) The council thanked the residents of Ampleforth for signing the petition.

#### 14. Finance

- a) The council resolved to contract the payroll and RTI submissions to Douglas Tonks Ltd at a cost of £10/month.
- b) The council resolved to renew the contract for cutting the cemetery grass.
- c) The council resolved to renew the contract for cutting St Hilda's Churchyard grass (s137 grant).
- d) The council discussed the draft budget with a view to making a final decision when the precept is decided.
- e) The council noted that RDC has advised that the 'council tax base' used for the calculation of the precept will not be confirmed until the 9<sup>th</sup> January 2013 and that parish councils have been advised not to set a precept until after said date.
- f) The council received a bank reconciliation and a budget update to 31 October 2013.
- g) The council agreed the following payments and the cheques were signed.

100047	GetMapping	Annual Membership	£24.00
100048	R Wedgwood	Grass cutting Verges (paid on 1 November 2014 as this meeting was postponed)	£2,200.00
100049	Ryedale Printers	Ink	£21.43
100050	J Dawson	Grass cutting	£162.00
200001	A Thrower	Litter Picker/ MG Inspect	£96.00
200002	G Thompson	Bench for playing field and sign	£90.00
200003	V Ellis	Expenses	£90.14
		<b>TOTAL</b>	<b>£2,683.57</b>

#### 15. Meeting Dates January and February 2014

To council agreed to postpone the 9<sup>th</sup> January meeting to the 16<sup>th</sup> January as RDC cannot confirm the council tax base for setting the precept until their meeting on the 9<sup>th</sup> January.

**Chairman**

**Date**

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- i. <sup>i</sup>Station Road Appeal Ref APP/Y2736/A/13/2197184, FOI request to RDC about the counsel's advice. No response from RDC.
  - ii. NYCC Public right of way south of playing field – ranger said footbridge will be repaired asap.
  - iii. NYCC - footpath between Mill Farm and West End – ranger has asked a volunteer to survey the path and check out the difficult section.
  - iv. APC work – litter sign locations, cemetery/churchyard inspection, printer/copier – research started
  - v. Sign for cemetery, Millennium Green and adjacent to churchyard to be ordered.
  - vi. One way signs on Old Station Road-lights are currently 'off supply' which means that the fault lies with the electricity board. They are aware of this fault and are dealing with it but NYCC is unable to give any timescale for this issue to be resolved.