

Minutes of the Meeting of Ampleforth Parish Council held in the Village Hall on Thursday 3 October 2013 at 7.30pm

Present Councillors F Toynbee (Chairman), R Lane and M Raynar.

Also Present V Ellis (clerk).

1. Apologies

Apologies for absence were received from Councillors Pite and Smith and approved.

2. Code of Conduct and the Ethical Framework

There were no declarations of interest.

3. Minutes

The council resolved to agree and sign the minutes of the Meeting held on the 5 September 2013.

4. Public Participation

There were no members of the public present.

5. Exchange of information and items for next agenda. Included Chairman's & Clerk's Report Documents Circulated

- i. Ryedale Safer Neighbourhood statistics.
- ii. Pickering Town Council's response to the NYCC Bus Consultation.
- iii. YLCA E-information bulletin w/e 6 September 2013.
- iv. AONB Draft Management Plan – for next meeting.

Other information

- v. APP/Y2736/A/13/2197184 Station Road Appeal. Decision due 13 November 2013 but may be sooner.
- vi. Millennium Green hay harvested by Mr R Kirk.
- vii. Written permission received from Playing Field Committee for installation of seat - by Mr G Thompson.
- viii. Old road sign asking drivers to slow down for children – Mr G Thompson to remove.
- ix. Nettles on path to playing field. Mr Wedgwood will cut and treat and will look after in future.
- x. New streetlight ordered from NYCC for path/track between St Benedict's School and East End, estimate £1,500.
- xi. Dog fouling complaints received – Millennium Green and Station Rd verges. RDC Dog Warden had already been in Ampleforth twice the previous week and he will visit again and as often as possible.
- xii. The clerk will provide a written report on the YLCA Meeting at RDC on 1/10/13 in November.
- xiii. RDC adopted the Ryedale Plan (RP) - Local Plan Strategy Development Plan Document (DPD) on 5 September 2013. The RP – Local Plan Strategy is the part of the Local Plan for the District. It sets out the long-term vision, objectives and planning strategy for 15 years to 2027. The adoption of the RP - Local Plan Strategy means that almost all of the 'saved' Ryedale Local Plan Policies, adopted in 2002, have now been replaced.
- xiv. Heating Oil Club literature – NB orders have to be made on the internet.
- xv. NYCC Bus Consultation (parish council response deferred at Sept meeting until November meeting), posters received, consultation documents will only be supplied to individual requests.
- xvi. Apologies received from County Councillor C Wood for being unable to attend this meeting.
- xvii. NYCC streetlights and sign lighting: Faults - No's 13 and 15 on Main Street reported to NYCC. One-way signs on Old Station Road-lights are currently 'off supply' which means that the fault lies with the electricity board. NYCC is aware of this fault and are dealing with it but NYCC is unable to give any timescale for this issue to be resolved.

Outstanding matters - No change from previous meetings

- xviii. Station Road Appeal Ref APP/Y2736/A/13/2197184, FOI request to RDC about the counsel's advice. No response from RDC.
- xix. NYCC Public right of way south of playing field – ranger said footbridge will be repaired asap.
- xx. NYCC - footpath between Mill Farm and West End – ranger has asked a volunteer to survey the path and check out the difficult section.
- xxi. APC work – litter sign locations, cemetery/churchyard inspection, work to trees in St Hilda's churchyard and cemetery, printer/copier not yet researched, Community Governance Review-petition for sixth councillor.
- xxii. APC – Work by Dennison Till – initial assessment for maximum of £500. Index map searches and commons searches underway. All correspondence from Kitching Walker forwarded to DT.
- xxiii. Sign for cemetery to be ordered.

6. Planning

No planning applications had been received

7. S106 agreements and spending on youth and adult play provision

Mr Housden sent apologies for being unable to attending the meeting as provisionally arranged.

8. Streetlights

The council resolved to pay the final invoice from NYCC of £8,211.11 for replacing streetlights (now adopted by NYCC), repairs and energy.

9. Trees

The council resolved to get quotes for a 5-year Tree Management Plan prepared by a specialist as recommended by the council's insurers.

10. Winter Services Policy

The council agreed the Winter Services Policy.

11. Signs

- a) The council agreed to put a sign up on the Millennium Green gate or wall stating that the green is managed by the council and to put the council's contact details on.
- b) The council agreed to put up a small sign in/by the churchyard giving the parish council's contact details, stating that the churchyard, not the church, is looked after by the parish council.

12. Asset Register Review

This item was deferred.

13. Finance and Councillors' Audit and Governance

- a) The council ratified the clerk's commissioning of a payroll specialist to help with RTI for her June to October 2013 inclusive salary.
- b) The council resolved to renew the contract with Mr R Wedgwood for cutting grass verges in the village in 2014-2015.
- c) The council resolved to renew the contract with Mr R Wedgwood for looking after the Millennium Green grass in 2014-2015.
- d) The council resolved to renew the contract with Mr R Wedgwood for Millennium Green hedge cutting, ditch cleaning, pruning etc. in 2014-2015.
- e) The council resolved to renew the contract with Mr R Wedgwood for snow ploughing/gritting in 2014-2015.
- f) Grant request: The council considered a request for a grant from Community Service Volunteers (CSV)/Retired and Senior Volunteer Programme for Ampleforth Patients Forum Driver/Befriender Scheme and awarded a grant of £250 for Ampleforth and Hovingham befrienders and volunteers.
- g) Councillors' Audit for July and August 2013 carried out on the 23 September by Councillors Pite and Smith and was satisfactory.
- h) The council received a bank reconciliation and a budget update to 31 August 2013.
- i) The council agreed the following payments and the cheques were signed.

100037	Parish Online	Mapping-Annual Sub	£24.00
100038	J Dawson	Grass cutting	£162.00
100039	V Ellis	Reimbursement/Exp June to 3 Oct	£303.60
100040	V Ellis	Salary June to Oct inclusive	£2,862.98
100041	HMRC	Tax (PAYE)	£109.40
100042	A Thrower	Litter Picker/ MG Inspect	£144.00
100043	Douglas Tonks	Payroll June to Oct and HMRC RTI	£42.00
100044	NYCC	Streetlights, new, repairs, energy	£8211.11
100045	R Wedgwood	Grass & playing field path hedge etc.	£440.00
100046	CSV/Ampleforth Befriender scheme	Grant for Ampleforth and Hovingham volunteers	£250.00
		TOTAL	£12,549.09

Chairman

Date