

Agenda for the Meeting of Ampleforth Parish Council to be held in the Village Hall on Thursday 3 October 2013 at 7.30pm

1. Apologies

To receive apologies, and approve the reasons, for absence.

2. Code of Conduct and the Ethical Framework

To receive any declarations under the code of conduct.

3. Minutes

To agree and sign the minutes of the Meeting held on the 5 September 2013.

4. Public Participation

To allow members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda.

5. Exchange of information and items for next agenda. To include Chairman & Clerk's Report Documents Circulated

- i. Ryedale Safer Neighbourhood statistics.
- ii. Pickering Town Council's response to the NYCC Bus Consultation.
- iii. YLCA E-information bulletin w/e 6 September 2013.

Other information

- iv. APP/Y2736/A/13/2197184 Station Road Appeal. Decision due 13 November 2013 but may be sooner.
- v. Millennium Green hay harvested by Mr R Kirk.
- vi. Written permission received from Playing Field Committee for installation of seat - by Mr G Thompson.
- vii. Old road sign asking drivers to slow down for children – Mr G Thompson to remove.
- viii. Nettles on path to playing field. Mr Wedgwood will cut and treat and will look after in future.
- ix. New streetlight ordered from NYCC for path/track between St Benedict's School and East End, estimate £1,500.
- x. Dog fouling complaints received – Millennium Green and Station Rd verges. RDC Dog Warden had already been in Ampleforth twice the previous week and he will visit again and as often as possible.
- xi. The clerk will provide a report on the YLCA Meeting at RDC on 1 October.
- xii. RDC adopted the Ryedale Plan (RP) - Local Plan Strategy Development Plan Document (DPD) on 5 September 2013. The RP – Local Plan Strategy is the part of the Local Plan for the District. It sets out the long-term vision, objectives and planning strategy for 15 years to 2027. The adoption of the RP - Local Plan Strategy means that almost all of the 'saved' Ryedale Local Plan Policies, adopted in 2002, have now been replaced.
- xiii. Heating Oil Club literature – NB orders have to be made on the internet.
- xiv. NYCC Bus Consultation (parish council response deferred at Sept meeting until November meeting), posters received, consultation documents will only be supplied to individual requests.
- xv. NYCC Streetlights and sign lighting: Faults - No's 13 and 15 on Main Street reported to NYCC. One way signs on Old Station Road-lights are currently 'off supply' which means that the fault lies with the electricity board. They are aware of this fault and are dealing with it but NYCC is unable to give any timescale for this issue to be resolved.

Outstanding matters - No change from previous meetings

- xvi. Station Road Appeal Ref APP/Y2736/A/13/2197184, FOI request to RDC about the counsel's advice. No response from RDC.
- xvii. NYCC Public right of way south of playing field – ranger said footbridge will be repaired asap.
- xviii. NYCC - footpath between Mill Farm and West End – ranger has asked a volunteer to survey the path and check out the difficult section.
- xix. APC work – litter sign locations, cemetery/churchyard inspection, work to trees in St Hilda's churchyard and cemetery, printer/copier not yet researched, Community Governance Review-petition for sixth councillor.
- xx. APC – Work by Dennison Till – initial assessment for maximum of £500. Index map searches and commons searches underway. All correspondence from Kitching Walker forwarded to DT.
- xxi. Sign for cemetery to be ordered (will do with other signs on this agenda if approved).

6. Planning

No planning applications have been received.

7. S106 agreements and spending on youth and adult play provision

To receive information from Mr G Housden, Head of Planning, RDC. Please note, Mr Housden may only find out shortly beforehand if he can attend. Please check with the clerk on the day of the meeting if you are only interested in this agenda item.

8. Streetlights

To agree the final invoice from NYCC (available by day of meeting).

9. Trees

To consider a 5-year Tree Management Plan prepared by a specialist as recommended by the council's insurers.

10. Winter Services Policy

To agree a policy on the provision of winter services – snow ploughing/gritting of pavements and the provision of salt/grit in the two bins owned by the parish council.

11. Signs

- a) To agree to put a sign up on the Millennium Green gate or wall stating that the green is managed by the council and to put the council's contact details on.
- b) To agree to put up a small sign in the churchyard giving the parish council's contact details and stating that the churchyard, not the church, is looked after by the parish council."

12. Asset Register

To receive an updated Asset Register.

13. Finance and Councillors' Audit and Governance

- a) To ratify the clerk's arranging of professional assistance from a payroll specialist for assistance with completing her Real-Time submissions and pay calculations (inc. extra hours as agreed) at a fee of £30.¹
- b) To consider renewing the contract for cutting the grass verges in the village in 2014-2015.
- c) To consider renewing the contract for looking after the Millennium Green grass in 2014-2015.
- d) To consider renewing the contract for Millennium Green hedge cutting, cleaning the ditch, general pruning etc in 2014-2015.
- e) To consider renewing the contract for snow ploughing/gritting in 2014-2015.
- f) Grant request: To consider a request for a grant from Community Service Volunteers (CSV)/Retired and Senior Volunteer Programme for Ampleforth Patients Forum Driver/Befriender Scheme.
- g) To receive a report of Councillors' Audit for July and August 2013 carried out on the 23 September by Councillors Pite and Smith.
- h) To receive a bank reconciliation and a budget update to 31 August 2013.
- i) To agree payments and to sign cheques.

¹ Her June salary could not be calculated as the May salary had been calculated as per the date of the June meeting, effectively Month 3.

The salary cheque this month will include her salary for June to September inclusive plus the element of the office allowance which is not tax free from April to September inclusive. Reimbursements from April-Sept will include the tax-free element of the office allowance from April-Sept inclusive.