

**Minutes of the Ordinary Meeting of Ampleforth Parish Council held in the  
Village Hall on Thursday 4 July 2013 at 7.30pm**

**Present** Councillors C Smith (Chairman), R Lane and T Pite.  
**Also Present** Two members of the public and V Ellis (clerk).

**1. Apologies**

Apologies were received from Councillors Raynar and Toynbee, and were approved.

**2. Code of Conduct and the Ethical Framework**

There were no declarations under the code of conduct.

**3. Minutes**

The council resolved to agree and sign the minutes of the Meeting held on the 6 June 2013.

**4. Public Participation**

There were no comments.

**5. Exchange of information and items for next agenda**

**Documents Circulated**

- i. APC. Response to Station Road Appeal submitted to Planning Inspectorate. DOE Appeal Ref APP/Y2736/A/13/2197184 including an FOI request to RDC about the counsel's advice.
- ii. APC. Correspondence from a resident to APC and from NYCC to said resident.
- iii. APC. Letters/emails about planning matters – all replied to, bar one without an address.
- iv. RDC. 11/00570/FUL East End Garage. RDC and the developer are negotiating the S106 for the development. Conditions requested from RDC, not received (various emails). Clerk has emailed Mr G Housden and Mr A Winship.
- v. NYCC Highways Capital Programme 2013/2014, 2014/2015 – inc. Ampleforth roads.
- vi. Ryedale Safer Neighbourhood statistics.
- vii. YLCA e-bulletins.
- viii. NYMNPA New grant schemes.
- ix. Paradise Day Centre, Easingwold.
- x. Civil parking enforcement.
- xi. YLCA Annual Review.

**Other information**

- i. APC. Community Governance Review for sixth councillor – ongoing project. About 100 signatures so far, at least 250 required. Forms collected from Village Shop, Ample Hamper and Ampleforth College. Letter of thanks from APC to each for assistance.
- ii. APC. Grant for bench and its installation in the playing field has been applied for.
- iii. RDC. Parish councillor registers of interest forms on RDC website – not done by RDC.
- iv. NYCC Public right of way south of playing field – ranger said bridge will be repaired asap.
- v. NYCC - footpath between Mill Farm and West End – ranger has asked a volunteer to survey.
- vi. Common Shares, tenancies and deeds. Update awaited from solicitor. Copies of some documents in NYCC Archives on the way.
- vii. NYCC Road Closure notices are on the noticeboard, including 26/27 July for cycle races. Sutton Bank closure anticipated from 9 Sept for a week, but Order is valid to 1 Nov for unforeseen circumstances.
- viii. Pat Scott and the clerk will make better use of the right-hand side of the noticeboard. Out-of-date agendas etc. will be removed by Pat if she needs the space, and the council/other long-term notices that can be temporarily covered up will be marked by the clerk with a star in the corner so Pat can use the space.
- ix. NYCC streetlighting. One old column is to be removed by NYCC and then responsibility will transfer from APC to NYCC.
- x. The clerk was asked to get a copy of the RDC Planning Committee response to the Station Road appeal.

## 6. Planning

The council considered the following applications.

### a) Application No 13/00452/FUL

**Proposal** Formation of vehicular access with internal access road and alterations to existing vehicular access to include widening and relocation of retaining wall.

**Location** Ampleforth Abbey And College Ampleforth Helmsley YO62 4EN

**Applicant** Ampleforth Abbey And College (Mr David Read)

**Decision** Support. This is a very good idea and the parish council is pleased to see action being taken as something has needed doing with this junction for a long time.

### b) Application No NYM/2013/430/FL

**Proposal** Proposed ground mounted solar photovoltaic panels (revised siting to previous approval NYM/2012/0756/FL)(retrospective)

**Location** South View Farm, West End, Ampleforth **Applicant** Mr Simon Read

**Decision** No objection. The council would like to see the applicant's offer to plant a hedge screen taken up.

**c) Application No: NYM/2012/0779/CD Proposal** Demolition of existing dwelling and garage. **Location** Deanside, West End, Ampleforth

**Applicant** Ampleforth Abbey & College (Mr D Read) **Decision** No objection.

### d) Application No NYM/2012/0772/FL

**Proposal** Construction of 1 no. replacement local occupancy dwelling and detached double garage following demolition of existing.

**Location** Deanside, West End, Ampleforth **Applicant** Ampleforth Abbey & College

**Decision** Support. The parish council is pleased to see that the college is bringing its properties back into use and welcomes the replacement of the current dwelling with a new one.

## 7. Trees in a Conservation Area

**Application No** 13/00683/CAT **Applicant** Ampleforth Parish Council

**Description**<sup>1</sup> Please refer to Schedule. **Location** St Hilda's Church, Station Road.

**Decision** The council made this application and still supports it.

## 8. Cemetery and Churchyard

- a) CIF Grant. The council agreed to use the outstanding £400 to contribute towards the cost of the maintenance work on the trees in St Hilda's Churchyard.
- b) The item on memorial fees was deferred.
- c) To note that contractors working in the churchyard for the parish council are covered by RDC's insurance and that an annual safety check of memorials by Ampleforth Parish Council is required.
- d) The council agreed to spend up to £1,000 on the tree works and requested that if possible some of the wood was left as logs for parishioners to collect.

## 9. Litter signs

To choose locations for litter signs. This item was deferred.

## 10. Meetings

- a) No-one could attend the Western Area Parish Forum.
- b) Parish Liaison May 2013. Report by the clerk circulated.

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<sup>1</sup> Note: this is a repeat of the application made in 2011 that was withdrawn at the request of RDC. The work is routine maintenance.

## 11. Website

The new website provided free by RDC will be launched in the week commencing the 8<sup>th</sup> July. The website editors for the village are Sue and Jon Shepherd and, for the council, the clerk.

## 12. Finance, Audit and Governance

- a) The council resolved to award a grant of £250 to St Benedicts for the upkeep of the churchyard.
- b) The council resolved to award a grant of £50 to Marie Curie Cancer Care as part of the RDC Chairman's Charity Fund appeal.
- c) The council agreed to purchase the *Clerk's Manual* for £47.50 instead of *Local Council Administration* for £60 as agreed, and to give the clerk authority to buy updates for this ring-bound volume.
- d) The council agreed to issue a cheque between meetings for Alec Thrower for his July account.
- e) This item was deferred as the clerk had a problem with the HMRC RTI.
- f) The council received the letter from the Internal Auditor and noted the advice.
- g) The council appointed Mr A Husband as Internal Auditor for 2013-2014.
- h) The council received a satisfactory report on the Councillors' Audit for Quarter 1, carried out on 4 July 2013 by Councillors Smith and Pite.
- i) The council received a bank reconciliation and a budget update to 31 May 2013.
- j) The council agreed the following payments and the cheques were signed. The clerk was not paid for June or July due to a problem with HMRC RTI.

100019	SLCC	Training Conference	£70.80
100020	Duncombe Park Sawmill	Bench for playing field	£185.00
100021	A Thrower	Litter Picker	£96.00
100022	A Thrower	Litter Picker	£48.00
100023	Ryedale District Council	2 dog, 1 litter bins inc fitting	£949.86
100024	J Dawson	Grass cutting	£162.00
100025	J Dawson	Grass cutting	£162.00
		<b>TOTAL</b>	<b>£1,673.66</b>

**Chairman**

**Date**