

**Minutes of the Ordinary Meeting of Ampleforth Parish Council held in the
Village Hall on Thursday 4 July 2013 at 7.30pm**

Present Councillors C Smith (Chairman), R Lane and T Pite.
Also Present Two members of the public and V Ellis (clerk).

1. Apologies

Apologies were received from Councillors Raynar and Toynbee, and were approved.

2. Code of Conduct and the Ethical Framework

There were no declarations under the code of conduct.

3. Minutes

The council resolved to agree and sign the minutes of the Meeting held on the 6 June 2013.

4. Public Participation

There were no comments.

5. Exchange of information and items for next agenda

Documents Circulated

- i. APC. Response to Station Road Appeal submitted to Planning Inspectorate. DOE Appeal Ref APP/Y2736/A/13/2197184 including an FOI request to RDC about the counsel's advice.
- ii. APC. Correspondence from a resident to APC and from NYCC to said resident.
- iii. APC. Letters/emails about planning matters – all replied to, bar one without an address.
- iv. RDC. 11/00570/FUL East End Garage. RDC and the developer are negotiating the S106 for the development. Conditions requested from RDC, not received (various emails). Clerk has emailed Mr G Housden and Mr A Winship.
- v. NYCC Highways Capital Programme 2013/2014, 2014/2015 – inc. Ampleforth roads.
- vi. Ryedale Safer Neighbourhood statistics.
- vii. YLCA e-bulletins.
- viii. NYMNPAs New grant schemes.
- ix. Paradise Day Centre, Easingwold.
- x. Civil parking enforcement.
- xi. YLCA Annual Review.

Other information

- i. APC. Community Governance Review for sixth councillor – ongoing project. About 100 signatures so far, at least 250 required. Forms collected from Village Shop, Ample Hamper and Ampleforth College. Letter of thanks from APC to each for assistance.
- ii. APC. Grant for bench and its installation in the playing field has been applied for.
- iii. RDC. Parish councillor registers of interest forms on RDC website – not done by RDC.
- iv. NYCC Public right of way south of playing field – ranger said bridge will be repaired asap.
- v. NYCC - footpath between Mill Farm and West End – ranger has asked a volunteer to survey.
- vi. Common Shares, tenancies and deeds. Update awaited from solicitor. Copies of some documents in NYCC Archives on the way.
- vii. NYCC Road Closure notices are on the noticeboard, including 26/27 July for cycle races. Sutton Bank closure anticipated from 9 Sept for a week, but Order is valid to 1 Nov for unforeseen circumstances.
- viii. Pat Scott and the clerk will make better use of the right-hand side of the noticeboard. Out-of-date agendas etc. will be removed by Pat if she needs the space, and the council/other long-term notices that can be temporarily covered up will be marked by the clerk with a star in the corner so Pat can use the space.
- ix. NYCC streetlighting. One old column is to be removed by NYCC and then responsibility will transfer from APC to NYCC.
- x. The clerk was asked to get a copy of the RDC Planning Committee response to the Station Road appeal.

6. Planning

The council considered the following applications.

a) Application No 13/00452/FUL

Proposal Formation of vehicular access with internal access road and alterations to existing vehicular access to include widening and relocation of retaining wall.

Location Ampleforth Abbey And College Ampleforth Helmsley YO62 4EN

Applicant Ampleforth Abbey And College (Mr David Read)

Decision Support. This is a very good idea and the parish council is pleased to see action being taken as something has needed doing with this junction for a long time.

b) Application No NYM/2013/430/FL

Proposal Proposed ground mounted solar photovoltaic panels (revised siting to previous approval NYM/2012/0756/FL)(retrospective)

Location South View Farm, West End, Ampleforth **Applicant** Mr Simon Read

Decision No objection. The council would like to see the applicant's offer to plant a hedge screen taken up.

c) Application No: NYM/2012/0779/CD Proposal Demolition of existing dwelling and garage. **Location** Deanside, West End, Ampleforth

Applicant Ampleforth Abbey & College (Mr D Read) **Decision** No objection.

d) Application No NYM/2012/0772/FL

Proposal Construction of 1 no. replacement local occupancy dwelling and detached double garage following demolition of existing.

Location Deanside, West End, Ampleforth **Applicant** Ampleforth Abbey & College

Decision Support. The parish council is pleased to see that the college is bringing its properties back into use and welcomes the replacement of the current dwelling with a new one.

7. Trees in a Conservation Area

Application No 13/00683/CAT **Applicant** Ampleforth Parish Council

Description¹ Please refer to Schedule. **Location** St Hilda's Church, Station Road.

Decision The council made this application and still supports it.

8. Cemetery and Churchyard

- a) CIF Grant. The council agreed to use the outstanding £400 to contribute towards the cost of the maintenance work on the trees in St Hilda's Churchyard.
- b) The item on memorial fees was deferred.
- c) To note that contractors working in the churchyard for the parish council are covered by RDC's insurance and that an annual safety check of memorials by Ampleforth Parish Council is required.
- d) The council agreed to spend up to £1,000 on the tree works and requested that if possible some of the wood was left as logs for parishioners to collect.

9. Litter signs

To choose locations for litter signs. This item was deferred.

10. Meetings

- a) No-one could attend the Western Area Parish Forum.
- b) Parish Liaison May 2013. Report by the clerk circulated.

¹ Note: this is a repeat of the application made in 2011 that was withdrawn at the request of RDC. The work is routine maintenance.

11. Website

The new website provided free by RDC will be launched in the week commencing the 8th July. The website editors for the village are Sue and Jon Shepherd and, for the council, the clerk.

12. Finance, Audit and Governance

- a) The council resolved to award a grant of £250 to St Benedicts for the upkeep of the churchyard.
- b) The council resolved to award a grant of £50 to Marie Curie Cancer Care as part of the RDC Chairman's Charity Fund appeal.
- c) The council agreed to purchase the *Clerk's Manual* for £47.50 instead of *Local Council Administration* for £60 as agreed, and to give the clerk authority to buy updates for this ring-bound volume.
- d) The council agreed to issue a cheque between meetings for Alec Thrower for his July account.
- e) This item was deferred as the clerk had a problem with the HMRC RTI.
- f) The council received the letter from the Internal Auditor and noted the advice.
- g) The council appointed Mr A Husband as Internal Auditor for 2013-2014.
- h) The council received a satisfactory report on the Councillors' Audit for Quarter 1, carried out on 4 July 2013 by Councillors Smith and Pite.
- i) The council received a bank reconciliation and a budget update to 31 May 2013.
- j) The council agreed the following payments and the cheques were signed. The clerk was not paid for June or July due to a problem with HMRC RTI.

100019	SLCC	Training Conference	£70.80
100020	Duncombe Park Sawmill	Bench for playing field	£185.00
100021	A Thrower	Litter Picker	£96.00
100022	A Thrower	Litter Picker	£48.00
100023	Ryedale District Council	2 dog, 1 litter bins inc fitting	£949.86
100024	J Dawson	Grass cutting	£162.00
100025	J Dawson	Grass cutting	£162.00
		TOTAL	£1,673.66

Chairman

Date