

Agenda for the Meeting of Ampleforth Parish Council to be held in the Village Hall on Thursday 4 July 2013 at 7.30pm

1. Apologies

To receive apologies, and approve the reasons, for absence.

2. Code of Conduct and the Ethical Framework

To receive any declarations under the code of conduct.

3. Minutes

To agree and sign the minutes of the Meeting held on the 6 June 2013.

4. Public Participation

To allow members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda.

5. Exchange of information and items for next agenda

To include the chairman's report on the Annual Assembly, the clerk's report, and meeting reports.

Documents Circulated

- i. APC. Response to Station Road Appeal submitted to Planning Inspectorate. DOE Appeal Ref APP/Y2736/A/13/2197184 including an FOI request to RDC about the counsel's advice.
- ii. APC. Correspondence from a resident to APC and from NYCC to said resident.
- iii. APC. Letters/emails about planning matters – all replied to, bar one without an address.
- iv. RDC. 11/00570/FUL East End Garage. RDC and the developer are negotiating the S106 for the development. Conditions requested from RDC, not received (various emails). Clerk has emailed Mr G Housden and Mr A Winship.
- v. NYCC Highways Capital Programme 2013/2014 and 2014/2015 – includes Ampleforth roads.
- vi. Ryedale Safer Neighbourhood statistics.
- vii. YLCA e-bulletins.
- viii. NYMNPA New grant schemes.
- ix. Paradise Day Centre, Easingwold.
- x. Civil parking enforcement.
- xi. YLCA Annual Review.

Other information

- i. APC. Community Governance Review for sixth councillor – ongoing project. About 100 signatures so far, at least 250 required. Forms collected from Village Shop, Ample Hamper and Ampleforth College. Recommend letter of thanks from APC to each for assistance.
- ii. APC. Grant for bench and its installation in the playing field has been applied for.
- iii. RDC. Parish councillor registers of interest forms on RDC website – not done yet by RDC.
- iv. NYCC Public right of way south of playing field – ranger has said bridge will be repaired asap.
- v. NYCC - footpath between Mill Farm and West End – ranger has asked a volunteer to survey.
- vi. Common Shares, tenancies and deeds. Update awaited from solicitor. Copies of some documents in NYCC Archives on the way.
- vii. NYCC Road Closure notices are on the noticeboard, including 26/27 July for cycle races. Sutton Bank closure anticipated from 9 Sept for a week, but Order is valid to 1 Nov for unforeseen circumstances.
- viii. Pat Scott and the clerk will make better use of the right-hand side of the noticeboard. Out-of-date agendas etc. will be removed by Pat if she needs the space, and the council/other long-term notices that can be temporarily covered up will be marked by the clerk with a star in the corner so Pat can use the space.
- ix. NYCC streetlighting. One old column is to be removed by NYCC and then responsibility will transfer from APC to NYCC.

6. Planning

To consider the following applications.

a) Application No 13/00452/FUL

Proposal Formation of vehicular access with internal access road and alterations to existing vehicular access to include widening and relocation of retaining wall.

Location Ampleforth Abbey And College Ampleforth Helmsley YO62 4EN

Applicant Ampleforth Abbey And College (Mr David Read)

b) Application No NYM/2013/430/FL

Proposal Proposed ground mounted solar photovoltaic panels (revised siting to previous approval NYM/2012/0756/FL)(retrospective)

Location South View Farm, West End, Ampleforth **Applicant** Mr Simon Read

c) Application No: NYM/2012/0779/CD Proposal Demolition of existing dwelling and garage.

Location Deanside, West End, Ampleforth **Applicant** Ampleforth Abbey & College (Mr D Read)

d) Application No NYM/2012/0772/FL

Proposal Construction of 1 no. replacement local occupancy dwelling and detached double garage following demolition of existing.

Location Deanside, West End, Ampleforth **Applicant** Ampleforth Abbey & College (Mr D Read)

7. Trees in a Conservation Area

To consider the following application:

Application No 13/00683/CAT **Applicant** Ampleforth Parish Council

Description¹ Please refer to Schedule. **Location** St Hilda's Church, Station Rd, Ampleforth

8. Cemetery and Churchyard

a) CIF Grant. To consider using the outstanding money, about £400, to contribute towards the cost of the maintenance work on the trees in St Hilda's Churchyard.

b) To consider reducing the fees for a stone for cremated remains from £183 to £117, in line with the Parochial Church Fees for 2013.

c) To note that contractors working in the churchyard for the parish council are covered by RDC's insurance and that an annual safety check of memorials by Ampleforth Parish Council is required.

d) To consider a quotation by MJ Young for the work to the trees described in Agenda Item 7.

9. Litter signs

To choose locations for litter signs.

10. Meetings

a) Western Area Parish Forum 24 July 2013 at 7.15pm.

b) Parish Liaison May 2013. Report by clerk circulated.

11. Website

The new website provided free by RDC will be launched in the week commencing the 8th July. The website editors for the village are Sue and Jon Shepherd and, for the council, the clerk.

12. Finance, Audit and Governance

a) To consider a grant request from Father Bede of St Benedicts for the upkeep of the churchyard.

b) To consider a grant request from the RDC Chairman for the Chairman's Charity Fund for Farndale Village Hall Restoration Appeal, Ryedale Folk Museum and Marie Curie Cancer Care.

c) To agree to purchase the new edition of the *Clerk's Manual* published by the SLCC at £47.50 instead of *Local Council Administration* for £60 as agreed, and to give the clerk authority to buy updates for this ring-bound volume.

d) To consider issuing a post-dated cheque for Alec Thrower as there is no meeting in August.

e) To consider issuing a post-dated cheque for the clerk's July salary as there is no meeting in August.

f) To receive the report of the Internal Auditor and to decide on further action.

g) To appoint an Internal Auditor for 2013-2014.

h) To receive a report from Councillors Audit¹ for Quarter 1, carried out on 4 July 2013.

i) To receive a bank reconciliation and a budget update to 31 May 2013.

j) To agree payments and to sign cheques.

¹ Note: this is a repeat of the application made in 2011 that was withdrawn at the request of RDC. The work is routine maintenance.