

**Minutes of Ampleforth Parish Council Meeting held in the Village Hall  
on Thursday 1<sup>st</sup> March 2012 at 7.30pm**

**Present:** Councillors M Raynar (Chairman), T Pite, C Smith and F Toynbee.  
**Also Present:** County Councillor Clare Wood, 2 members of the public and V Ellis (Parish Clerk)

**Public Comments:** Members of the public asked about the Ryedale Local Plan and the possibility of the council challenging the designation of Ampleforth as a Service Village. County Councillor Clare Wood gave an update on her work.

**1. Apologies for absence**

Apologies for absence were received from Councillor R Lane.

**2. Declarations of interest**

There were no declarations of interest.

**3. Minutes**

The minutes of the Ordinary Meeting on the 26 January 2012 and the minutes of the Additional Ordinary Meeting (Planning) on the 9 February 2012 were agreed and signed.

**4. Reports**

For information only.

- a) Chairman's Report included a pavement dip by Hambleton House, potholes by Watergate Farm and the possibility of the gift of trees to commemorate the Jubilee.
- b) The Broadband Champion's Report was submitted in writing for the March newsletter.

**5. The Ryedale Plan: Local Plan Strategy (Development Plan Document) Consultation**

This agenda item was brought forward.

Standing Orders were suspended at the beginning of this item to hear representations from members of the public. The main points were the possibility of Ampleforth Parish Council challenging the designation of Service Village in the Plan. Mrs Priestman offered to help with committee or working group. After a discussion Standing Orders were reinstated.

The council discussed the Local Plan consultation and decided to challenge its designation as a Service Village as the council considers the infrastructure and transport links are inadequate for the proposed housing allocations. The council also considers that insufficient attention has been paid to traffic problems. The village through road is especially busy with caravan traffic, and much A170 traffic when Sutton Bank is closed.

**6. Planning**

**a) The council considered the following application.**

**Application No: 12/00102/FUL** Proposal: Erection of solar panel thermal array on swimming pool roof for heating of the swimming pool as part of a scheme of refurbishment. Location: St Alban Centre Aumit Lane Ampleforth.

**Decision: No objection**

**b) The council noted the outcomes of the following applications.**

**Application No: 11/01038/FUL.** Erection of attached calf pen and lean-to extension to existing agricultural building(retrospective application) Knoll Hill Farm Carr Lane.

Applicant Ms S Henshaw. **Decision: Approval**

**Application No: 11/00570/FUL:** Erection of 1no 4 bedroom dwelling with detached triple garage, 1no 4 bedroom dwelling with detached triple garage with home office above, 1no 4 bedroom dwelling, 1no 3 bedroom dwelling, and terrace of 3no 2 bedroom dwellings together with change of use, alteration and extension of barn to form 1no 4

bedroom dwelling and formation of vehicular access from Back Lane: East End Garage, Main Street. Applicant: GEM Construction & Shopfitting Ltd

**Decision: Approval (no decision notice will be issued until s106 agreement in place)**

## 7. Housing and Development

- a) The council received information from Forward Planning (RDC) about sites put forward for allocation or planning permission for development. From Housing (RDC) information on Housing Options, and the figures on Housing Need Ampleforth Ward from the 2011 North Yorkshire Strategic Housing Market Assessment: 11 affordable units, 90% rented, 10% intermediate (1 bed 20%, 2 bed 53%, 3 bed 27%, 4 bed 0%).
- b) The council agreed to ask RDC to undertake a Housing Needs Survey.
- c) The council agreed to delegate authority to the clerk, in consultation with Councillors Raynar and Toynbee, to write the covering letter for the questionnaire for the Housing Needs Survey.
- d) The council considered a motion and questions put forward by a resident and resolved to ask for opinions at the Annual Parish Assembly on new development.

## 8. Finance

- a) Grants: The council noted a letter of thanks from Ryedale CAB for the grant.
- b) Bank: The council resolved to switch accounts to Nationwide if more than 3 signatories are allowed, if not, to HSBC.
- c) Verges: The council noted that parish councils will receive a reduced rate per square metre from NYCC for cutting the verges from 1 April 2013.
- d) The council received a bank reconciliation and a budget update.
- e) The following payments were agreed and the cheques signed:

100861	Mr R Atkinson	Refund for memorial	36.00
100862	V Ellis	Salary+Exp Feb	519.49
100863	V Ellis	Salary+Exp March (post-dated cheque)	461.19
100864	R Wedgwood	Snow Clearance	100.00
		<b>TOTAL</b>	<b>£1,116.68</b>

## 9. Audit, Insurance, Internal Controls and Risk

The council:

- a) resolved to continue to review the effectiveness of Internal Audit as the requirement to do so was abolished in the Accounts & Audit Regulations 2011.
- b) agreed to Financial Regulations updates and agreed that they are appropriate to the activities of the council.
- c) agreed that it receives adequate and regular financial information, such as Bank Reconciliations and monitoring of payments and receipts against the budget, from the Responsible Financial Officer to keep it sufficiently updated.
- d) agreed that the Asset Register is adequate and up-to-date.
- e) agreed that the Financial Risk Assessment Strategy is adequate and up-to-date.
- f) agreed that Fidelity Guarantee of £100,000 is adequate in comparison to council funds and the precept.
- g) agreed that the current insurance policy is adequate and that quotations will be sought before the insurance is due on the 1 June 2012.
- h) reviewed the effectiveness and terms of reference of Councillors' Audit (part of Internal Controls) and agreed that they were satisfactory.
- i) noted that neither the Internal Auditor nor the External Auditor for 2010-2011 made any recommendations or comments.

## 10. Insect Hotel and Interpretation Board Project

The council resolved to rescind the decision to undertake due to workload.

## **11. Timber Routes Consultation**

The council decided not to respond to this consultation.

## **12. Public Participation**

- a) It was agreed to amend Standing Orders in line with the draft provided.
- b) It was agreed to add an agenda item immediately after the Minutes in future.

## **13. Number of Ampleforth Parish Council councillors**

- a) The council agreed that there are compelling and cogent reasons to justify increasing the number of Parish Councillors on the parish council, that is to share the workload and improve representation.
- b) It was agreed to request 1 additional councillor.
- c) It was agreed to make arrangements for the required petition of local government electors in Ampleforth together with the reasons for doing this. The petition will be available at the Annual Parish Assembly for signatures and then circulated by members.
- d) The council noted that after (a) – (c) above are complete then Ampleforth Parish Council needs to resolve to request Ryedale District Council to conduct a Community Governance Review to increase the number of parish councillors on Ampleforth Parish Council and supply the District Council with all the above supporting information and parish council minutes.

## **14. Walking Policy**

- a) The council received information on mapping, walks and leaflets.
- b) Councillors Smith and Pite were appointed to a working group.
- c) It was agreed that the working group would not have a budget or decision making powers.

## **15. New Homes Bonus**

- a) The council noted that RDC has allocated the Ampleforth Ward £3,581.
- b) It was agreed not to ask RDC to reconsider funding based on the hierarchical structure as in The Ryedale Plan 2012.
- c) The council agreed not to apply for a projects grant.

## **16. Newsletter and Annual Report**

- a) The draft Newsletter was received.
- b) The council resolved to give the clerk delegated authority to publish newsletters and Annual Reports between meetings following discussion with at least two councillors.

## **17. Meetings**

Verbal reports were received on the following meetings in February: Transport Group at Helmsley, YLCA at Malton and Ryedale Community and Police at Helmsley.

## **18. Draft Meeting Dates 2012-2013**

It was agreed not to change the meeting dates from the 1<sup>st</sup> Thursday in the month.

## **19. Clerk's Report for information only**

Complaint about potholes on Back Lane. Last year of Leader Funding is 2012-2013. Email from Surgery about Back Lane. Litter bin opposite northern end of Station Road damaged. Check of Millennium Green deeds shows boundary includes the hedged turning area the council considered fencing off by house. Cemetery Training update. Old Station Road – NYCC email. Following documents received and circulated:

White Rose Update Jan 2012, YLCA Advice Notes – Public Interest Reports into Failures in Local Council Governance and Financial Management and Abolition of the Current Standards Regime and new system, Country Air Winter 2012, Public Footpath 25.6/11 Ampleforth Modification Order 2011 and January 2012 crime statistics.

## **20. Date of the Next Meeting**

The date of the next meeting on 5 April at 7.30pm at the Village Hall was noted.

**Chairman**

**Date**