

**Minutes of the Annual Meeting of Ampleforth Parish Council,
held in the Village Hall on Thursday 4th May 2017 at 7.30pm.**

Present Councillors Toynbee, Shepherd & Moreton.

Also Present Louise Pink – Clerk & 2 members of the public.

A1. Election of Chairman

Councillor Toynbee was elected as Chairman.

A2. Chairman's declaration of office

Councillor Toynbee signed the declaration of acceptance of office as Chairman.

A3. Election of Vice Chairman

Councillor Shepherd was elected as Vice Chairman.

1. Apologises

Councillor Grant.

2. Code of Conduct and the Ethical Framework

There were no declarations under the code of conduct.

3. Minutes

The council resolved that the minutes of the meeting held on Thursday 6th April 2017 were agreed and signed by the Chairman.

4. Public Participation

One member of the public present spoke of the Section 106 proposals.

5. Reports from County and District Councillors

Report from District Councillor Jim Bailey provided during the Annual Parish Meeting.

6. Exchange of information

Documents Circulated

- Nothing noted.

Correspondence

- Letter of resignation received from Christopher Wilding.

Clerk's Report

- Nothing noted.

7. Planning

- a) No new planning applications were received for consideration.
- b) No results of applications decided were received.
- c) Notes – Nothing noted.

8. Finance, Audit and Governance

8.1. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks salary (Net)	£449.38
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L Pink	Expenses	£30.65
Alec Thrower	Litter Picking	£96.00

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

8.2. The Clerk submitted no accounts for payment by cheque.

8.3. No invoices were received after the production of the agenda.

8.3. The following income was noted:-

16.04.17	Ryedale District Council	2017/18 Precept – 1 st instalment	£8,000
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8.4. Any other urgent request submitted to the meeting:-

(a) The Annual Governance Statement of the 2016/17 Annual Return were agreed by resolution. Section 1 of the Annual Return was signed by the Clerk and Chairman.

(b) The Accounting Statements of the 2016/17 Annual Return were agreed and Section 2 of the Annual Return signed by the Chairman.

(c) It was agreed to appoint Ian Scott as internal auditor for the 2016/17 financial year.

(d) Due to the insurance renewal documents not yet received by the Clerk it was agreed to delegate the appointment of an insurer to the Clerk. Update: Following quotations received it was resolved to proceed with the renewal quotation from Came & Company at a cost of £330.76.

(e) An increase of 1 SCP to the Clerks salary was agreed with the increase to be backdated to the 1st April 2017.

(f) It was resolved for the Parish Council to purchase a dog waste bin on Sawmill Lane. Clerk to arrange with Ryedale District Council.

9. Matters Arising

Nothing noted.

10. Exceptional Items

Nothing noted.

11. Items for Next Agenda

Nothing noted.

12. Date of Next Meeting

The date of the next meeting was fixed as Thursday 1st June 2017 @ 7.30pm.

There being no further business the meeting closed at 7.45pm.

Chairman

Date