

**Minutes of the Ampleforth Parish Council Meeting
held in the Village Hall on Thursday 6th October 2016 at 7.30pm**

Present Councillors Toynbee (Chairman), Shepherd, Moreton, Wilding & Grant.

Also Present Louise Pink – Clerk & 2 members of the public (part meeting).

1. Apologies

None.

2. Code of Conduct and the Ethical Framework

There were no declarations under the code of conduct.

3. Minutes

The council resolved that the minutes of the Meeting held on Thursday 1st September 2016 were agreed and signed by the Chairman.

4. Public Participation

2 members of the public were present at the meeting and spoke to the Parish Council about a 'Welcome Meeting' they wish to hold on Friday 18th November in the Village Hall. The welcome meeting would involve various groups of people coming together to support ways of new people to the village - 'Welcoming the Stranger'. They requested a donation from the Parish Council to help with funds to support the production and dissemination of literature to publicise the event. After discussion a donation of £150.00 was agreed by the Parish Council. For audit purposes the Clerk requested for a donation application form to be completed.

5. Reports from County and District Councillors

Nothing noted.

6. Exchange of information

Documents Circulated

- Ryedale North West police report.
- Letter from North Yorks Moors National Park Authority regarding the new Local Plan – First Steps. The plan was circulated around all councillors for review.
- White Rose Update – September Edition.

Correspondence

- To discuss the letter received from Ryedale District Council regarding the proposed new street name for the development off Back Lane – 'Abbots Way' – After discussion it was agreed that the Parish Council strongly oppose the use of 'Abbots Way' as the new street name. The Parish Council would like to see a name used that has history within the village. Suggestions submitted included Bensons Yard or Bensons Close. Chairman to draft a response letter to be submitted to Ryedale District Council. Update: Following the Parish Council's response Ryedale District Council advised that they can no longer name streets using any part of a person's name, past or present. However, the name suggested by the Parish Council does seem to meet the criteria defined within Ryedale District Council's Street Naming and Numbering policy documentation. This matter is currently under investigation with Ryedale District Council.
- To discuss the request to install a memorial bench within the churchyard – After discussion it was agreed that the Parish Council are happy for a memorial bench to be installed. It was discussed that there is already one bench in the churchyard that is in a poor condition and this could be replaced with a new one. Clerk to advise the requestor.

Clerk's Report

- To discuss the letter received from Ryedale District Council entitled 'Consultation on Identification and Review of Visually Important Undeveloped Areas' – After discussion it was agreed that the Parish Council have no concerns and are happy with all the entries listed for Ampleforth. Cllr Wilding advised that he would like to submit an additional site to be investigated. Cllr Wilding to provide details to the Clerk for forwarding onto Ryedale District Council to consider.

7. Planning

a) To consider the following applications:- None.

b) To hear results of applications decided:-

16/00990/FUL Fairfax House, Mill Lane, Ampleforth
Erection of two storey extension to rear elevation, single storey extension to side elevation and detached two storey garage/workshop to include ancillary accommodation above together with installation of electric entrance gates following demolition of existing extension and outbuilding.

Applicant Name – Mendham & Perez
Approved

16/01272/HOUSE 17 Birdforth Way, Ampleforth
Erection of a single storey rear extension.
Applicant Name – Mr Richard Wedgwood
Approved

16/01383/FUL St Benedicts House, Main Street, Ampleforth
Change of use for a temporary period from an office to a doctor's surgery.
Applicant – Dr Gregory Black
Approved.

c) Notes:-

(i) To discuss the appeal made to the Secretary of State in respect of planning application NYM/2015/0771/FL – Glebe Farm, High Bank, Ampleforth – After discussion it was agreed that all comments already made still stand and the Parish Council still strongly object to the application.

(ii) To discuss the notice that has been placed in the phone box on West End (opposite the White Horse) advising that the GPO are proposing to remove the phone box due to lack of use – After discussion concerns were raised that the village suffers from bad mobile phone signal and that this phone is the only public pay phone in the village.

8. Finance, Audit and Governance

8.1. The Clerk submitted the following accounts for payment:-

200351	L Pink	Salary - August	£440.98
200352	L Pink	Expenses	£60.07
200353	Alec Thrower	Repairs to Millennium Green	£86.00
200354	Alec Thrower	Litter Picking	£96.00

The accounts listed for payment were accepted and the signing of the cheques therefore authorised.

8.2. The following invoices were received after the production of the agenda and after discussion agreed for payment and the signing of the cheques therefore authorised:-

200355	Alec Thrower	Repairs to Millennium Green	£100.00
200356	Mary Sturges	Section 106 Donation	£150.00
200357	PKF Littlejohn	External Audit	£120.00

8.3. The following income was noted:-

North Yorkshire County Council	Locality Donation	£500.00
Ryedale District Council	Parish Precept – 2 nd Instalment	£8,000

8.4. Any other urgent request submitted to the meeting:-

(a) To note the completed Annual Return for financial accounts, year ended 31st March 2016 - Clerk advised that she is now in receipt of the completed Annual Return for the financial year ended 31st March 2016. The external auditors PKF Littlejohn advised that on the basis of their review of the annual return, in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Clerk advised that the relevant notice has now been displayed in the notice board and on the website, along with copies of the certified Annual Return.

(b) The use of internet banking was approved by the Parish Council.

(c) The email received from NYCC advising of a payment of £226.08 towards grass cutting in 2016/17 was noted. Clerk advised that she has issued an invoice to NYCC and is now awaiting payment by BACS.

9. Matters Arising

(a) Following the locality donation to discuss and agree the purchase of a community access defibrillator – After discussion it was resolved to purchase a defibrillator at a cost of £1270.00 plus VAT. This would include an IPAD Automated external defibrillator unit and a defibrillator safe external cabinet. It was also agreed for the Parish Council to purchase a familiarisation session, undertaken by a representative from the Yorkshire Ambulance Service at a cost of £175.00. This involves the representative coming to the village and speaking to as many people as we can gather about the unit, its benefits and how it works if ever needed. Familiarisation session to be held in December/January, dependant on other meeting commitments.

(b) To discuss articles for the next newsletter – Articles discussed included an update on the history project, news of the defibrillator and details of the familiarisation session, an update following the welcome meeting on the 18th November, change of Parish Council members and details of the local knitting group.

10. Exceptional Items

Cllr Shepherd advised that although the road sweeper had been sent to clear the road on West End the drains were not cleared out. Clerk to report.

11. Items for Next Agenda

Newsletter.

12. Date of Next Meeting

The date of the next meeting was fixed as 7.30pm on Thursday 3rd November 2016.

There being no further business the meeting closed at 8.40pm.

Chairman

Date