

**Minutes of the Ampleforth Parish Council  
held in the Village Hall on Thursday 5<sup>th</sup> May 2016 at 7.30pm**

**Present** Councillors Toynbee (Chairman), Lane, & Shepherd.  
**Also Present** Louise Pink – Clerk & Cllr Jim Bailey.

**A1. Election of Chairman**

Councillor Toynbee was elected as Chairman.

**A2. Chairman's declaration of office**

Councillor Toynbee signed the declaration of acceptance of office as Chairman.

**A3. Election of Vice Chairman**

Councillor Shepherd was elected as Vice Chairman.

**1. Apologies**

Councillor Moreton.

**2. Code of Conduct and the Ethical Framework**

There were no declarations under the code of conduct.

**3. Minutes**

The council resolved that the minutes of the Meeting held on Thursday 7<sup>th</sup> April 2016 were agreed and signed by the Chairman.

**4. Co-Option for Vacancy of Parish Councillor**

Mr Christopher Wilding and Mr Dean Grant were appointed as new Parish Council members. Clerk to arrange for the necessary paperwork to be completed.

**5. Public Participation**

No members of the public were present at this part of the meeting.

**6. Exchange of information**

**Documents Circulated**

- White Rose Update – April Edition
- Crime Statistics April 2016 to March 2016 from North Yorkshire Police.

**Correspondence**

- Letter from Malton Methodist Church regarding Community Stakeholder Meeting on Tuesday 10<sup>th</sup> May 2016 was noted.
- Email from Sharon Fox @ NYCC regarding 5 day road closure w/c 23<sup>rd</sup> May 2016. Details added to website.
- Email from North Yorkshire Moors regarding the North York Moors National Park Authority's Community Grant was noted.

**Clerk's Report**

Nothing noted.

**7. Planning**

a) To consider the following applications:-

16/00658/HOUSE                      Sycamore Cottage, 1 Cawton Road, Gilling East.  
Installation of 2 no. dormer window to front elevation.

Ryedale District Council

Decision – No Objection. It was noted that Gilling East has their own Parish Council who should review this application.

NYM/2016/0252/FL Spring Cottage (Passman), East End, Ampleforth  
Conversion of outbuilding to form residential annexe.  
North York Moors National Park  
Decision – No Objection.

b) To hear results of applications decided – None.

## 8. Finance, Audit and Governance

8.1. The Clerk submitted the following accounts for payment:-

200309	L Pink	Clerks Salary	£484.63
200310	L Pink	Expenses	£64.29
200311	Alec Thrower	Litter Picking	£96.00
200312	Drew Moore	Payroll Services	£12.00
200313	Moors Buses	Section 137 Donation for bus services	£300.00
200314	Royal Mail	Application for a PO Box Number	£312.00
200316	Richard Wedgwood	Grass cutting in cemetery and churchyard	£168.00

The accounts listed for payment were accepted and the signing of the cheques therefore authorised.

Note: Payment to Royal Mail for a PO Box number for a period of 12 months. Cost to be shared by Clerk's 4 Parish Councils. Clerk to arrange for a credit of £78.00 to be received from each of her other 3 Parish Councils, thus creating an overall payment for Ampleforth Parish Council of £78.00, equating to £6.50 per month. Cost agreed at April meeting.

8.2. The following invoices were received after the production of the agenda and after discussion agreed for payment and the signing of the cheques therefore authorised:-

200315	Ryedale District Council	Garden Waste Licence - St Hilda's Church	£37.00
200317	Richard Wedgwood	Grass Cutting of Millennium Green	£100.00
200318	Ampleforth Village Hall	Room Hire – Fracking Meeting 23/04/16	£36.00
200319	Ampleforth Village Hall	Room Hire for Parish Council meetings	£168.00
200320	Came & Company	Insurance Renewal	£323.38

8.3. The following income was noted:-

Ryedale District Council	Parish Precept – 1 <sup>st</sup> instalment	£8,000
Dales of Thirsk	Memorial Fees	£128.00

8.4. Any other urgent request submitted to the meeting:-

a. The appointment of Mr Ian Scott as internal auditor for the 2015/16 financial year was agreed.

b. Section 1 - Annual Governance Statements of the 2015/16 Annual Return was discussed and approved. The relevant section of the Annual Return signed and dated by the Chairman.

c. Section 2 – Accounting Statements of the 2015/16 Annual Return was discussed and approved. The relevant section of the Annual Return signed and dated by the Chairman.

d. To discuss the annual insurance quotations received and to agree a provider from the 1<sup>st</sup> June 2016 – After discussion it was agreed for the renewal of the current insurance policy with Came & Company at a yearly premium of £323.38.

e. The NYCC Urban Highway Grass Cutting payment for 2016/17 of £226.08 was noted.

## **9. Matters Arising**

To discuss any update on the Ampleforth Village history project and ways this project can be taken forward - Cllr Shepherd advised that she is currently in the process of completing the Heritage Lottery Fund application form.

## **10. Exceptional Items**

Cllr Shepherd raised concerns over cyclists travelling too fast through the village.

Cllr Wilding raised concerns over car parking on the pavement on Station Road, outside St Hilda's Church and on Birdforth Way. He advised that weekends are particularly bad. Clerk advised that where the pavement is being totally obstructed residents should report the vehicle to the police using the 101 number.

Clerk advised that she had received a telephone call from a local resident regarding a piece of land at the top of the hill at West End, currently covered in brambles. The resident enquired as to whether he could rent this piece of land from the Parish Council to graze a horse. After discussion the Parish Council agreed that if the resident was prepared to carry out the necessary repair/maintenance work to the fencing and clear the brambles they would be happy for him to rent the land for the use of grazing a horse. Clerk to advise the resident and add this piece of land to the list of Parish Council common shares.

## **11. Items for Next Agenda**

Update on Ampleforth Village history project.

## **12. Date of Next Meeting**

The date of the next meeting was fixed as 7.30pm on Thursday 2<sup>nd</sup> June 2016.

There being no further business the meeting closed at 9.00pm.

**Chairman**

**Date**