

**Minutes of the Ampleforth Parish Council**  
**held in the Village Hall on Thursday 4<sup>th</sup> February 2016 at 7.30pm**

**Present** Councillors Toynbee (Chairman), Lane, Moreton & Shepherd.  
**Also Present** Louise Pink – Clerk.

**1. Apologies**

Councillor Raynar.

**2. Code of Conduct and the Ethical Framework**

There were no declarations under the code of conduct.

**3. Minutes**

The council resolved that the minutes of the Meeting held on Thursday 7<sup>th</sup> January 2016 were agreed and signed by the Chairman.

**4. Co-Option for Vacancy of Parish Councillor**

Not required.

**5. Public Participation**

No member of the public present at the meeting.

**6. Exchange of information**

**Documents Circulated**

- White Rose Update – January Edition.

**Correspondence**

- Consultation on a proposal for federation letter from Helmsley CP School, Kirbymoorside CP School, Ryedale School and Sinnington CP School, including details of the consultation period which runs from the 19<sup>th</sup> January – 8<sup>th</sup> March 2016 – After discussion it was agreed that the Parish Council have nothing to add to the consultation.
- Email from TV production company Ricochet regarding an up and coming Channel 5 hospitality series – Clerk to add details onto the noticeboard and website.
- Following information received from YLCA regarding the Changes to the External Audit Regime the Parish Council confirmed that they wish to remain automatically opted into the Sector Led Body for audit.

**Clerk's Report**

Nothing noted.

**7. Planning**

- a) To consider the following applications – None.
- b) To hear results of applications decided – None.

**8. Finance, Audit and Governance**

8.1 The Clerk submitted the following accounts for payment:-

200290	L Pink	Clerks Salary	£450.39
200291	L Pink	Expenses	£51.52
200292	Drew Moore	Payroll Services	£12.00
200293	Alec Thrower	Litter Picking	£96.00

The accounts listed for payment were accepted and the signing of the cheques therefore authorised.

8.2 The following invoices that were received after the production of the agenda were discussed and approved for payment –

200294	Gerard Thompson	Replenishment of salt bins & hedge cutting	£125.00
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8.3 The following income was noted – None.

8.4 Any other urgent request submitted to the meeting –

a. To discuss Selection of Auto Enrolment Pension Scheme. Parish Council to discuss and appoint a representative from the Parish Council (cannot be the Clerk) to take this issue forward – After discussion it was agreed for Councillor Moreton to be the Parish Council point of contact and to take this issue forward. Clerk to forward all documentation onto Councillor Smith received from Autela Payroll Services.

b. Following information received from YLCA regarding the Changes to the External Audit Regime the Parish Council confirmed that they wish to remain automatically opted into the Sector Led Body for audit.

c. After discussion it was agreed that the internal spot check of quarter 1 & 2 of the 2015/16 accounts will be carried out at the start of the March meeting, followed by the signing of the Internal Financial Control form.

## 9. Matters Arising

a. To consider update on Section 106 money – Clerk advised that she has received an update form Gary Housden @ Ryedale District Council. The update advises that at this stage the triggers for both developments within the village have not yet been reached as they are based on occupation, rather than sale of properties. Once any money does become available the legal agreement stipulates that the money is for the development and enhancement of sport, leisure and play facilities within the Parish. Gary Housden advised that he will contact us again when the contributions have been received.

b. To discuss taking forward the Asset of Community Value application form – After discussion it was agreed for the Clerk to write to both The White Horse Inn and The White Swan public houses to seek their approval for the Parish Council to investigate this further and complete the Asset of Community Value Nomination Form.

c. Arrangements and processes for the Parish Council run graveyard were discussed.

## 10. Exceptional Items

## 11. Items for Next Agenda

Update on the Asset of Community Value responses (if available).

**12. Date of Next Meeting**

The date of the next meeting was fixed as 7.30pm on Thursday 17<sup>th</sup> March 2016.

There being no further business the meeting closed at 8.25pm.

**Chairman**

**Date**