

**Minutes of the Ampleforth Parish Council**  
**held in the Village Hall on Thursday 8<sup>th</sup> October 2015 at 7.30pm**

**Present** Councillors Toynbee (Chairman), Lane, Raynar & Shepherd.  
**Also Present** L Pink (Clerk)

**1. Apologies**

Councillor Moreton.

**2. Code of Conduct and the Ethical Framework**

There were no declarations under the code of conduct.

**3. Minutes**

The council resolved that the minutes of the Meeting held on Thursday 3<sup>rd</sup> September 2015 were agreed and signed by the Chairman.

**4. Public Participation**

A number of residents were present at the open meeting with County Councillor Clare Wood and Richard Marr, NYCC Highways which was held on the same date prior to the ordinary Parish Council meeting.

**5. Exchange of information**

**Documents Circulated**

- White Rose Update – September Edition
- Police Crime Statistics - August

**Correspondence**

- Letter from a resident enquiring as to whether the Parish Council would be prepared to assist with the recent refugee crisis. After discussion the Parish Council came to an agreement that unfortunately at this stage the Parish Council are not able to support this issue as they feel that the village is simply not equipped to deal with refugees and does not have the necessary amenities.
- Further communication with Ampleforth Abbey & College regarding the pedestrian safety on the C88 adjacent to the College. Communication between the College and the Highways Authority received and circulated. Clerk advised that she is still awaiting a response to the enquiry raised by the Parish Council to see an update on the 10 action points stated in the minutes received.

**Clerk's Report**

Nothing noted.

**6. Planning**

a) To consider the following applications -

15/01023/HOUSE            Shoemakers, Old Station Road, Ampleforth  
Erection of a single storey extension to rear elevation.  
Ryedale District Council  
Decision – No Objection.

NYM/2015/0603/FL        Ampleforth Top Road, nr Ampleforth College, Ampleforth  
Improvement works to access road.  
North Yorks Moors  
Decision – No Objection.

**b) To hear results of applications decided -**

15/00828/HOUSE            4 Geldgate, Mill Lane, Ampleforth  
Erection of conservatory to front elevation.  
Ryedale District Council  
Decision – Refused

**7. Finance, Audit and Governance**

7.1 The Clerk submitted the following accounts for payment:-

200262	L Pink	Clerks Salary	£450.39
200263	L Pink	Expenses	£80.70
200264	PKF Littlejohn	External Audit fees	£120.00
200265	John Dawson	Grass Cutting	£168.00
200266	Alec Thrower	Litter Picking	£96.00
200268	Drew Moore	Payroll Services	£12.00

The accounts listed for payment were accepted and the signing of the cheques therefore authorised.

7.2 The following invoices that were received after the production of the agenda were discussed and approved for payment:-

200267	Richard Wedgewood	Grass Cutting for 2015 season	£2700.00
200269	HMRC	Tax & NI Q2	£324.00
200270	Gerard Thompson	Painting of railings	£362.00

7.3 The following income was noted:-

01.09.15	Ryedale District Council	Parish Precept 2015/16	£8,000.00
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7.4 Any other urgent request submitted to the meeting –

Internal spot check on quarter 1 of the 2015/16 accounts to be carried out, followed by the signing of the Internal Financial Control form – Due to time restraints it was agreed that the spot check of quarter 1 & 2 of the accounts would be done together at a future meeting.

The completed Transparency Fund for Smaller Authorities Funding Application Form was approved by the Parish Council. Clerk to submit to YLCA.

To note completed Annual Return for financial accounts, year ended 31st March 2015  
Clerk advised that she is now in receipt of the completed Annual Return for the financial year ended 31st March 2015. The external auditors PKF Littlejohn advised that on the basis of their review of the annual return, in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Clerk advised that she will now display the relevant notice for a period of 14 days, along with the certified Annual Return. It was agreed that a fee of £1.20 (to cover photocopying and postage fees) would be applicable if any resident was to request a copy of the Annual Return.

**8. Matters Arising**

Winter Service - Grit Bins and Heaps Review – After discussion the Parish Council felt that

the current bins and heaps are an essential element of the winter service and as such took the decision that they wish to retain all existing bins and heaps. The Parish Council will now take on the responsibility of filling any of those bins or heaps that are no longer included in the NYCC maintenance programme. Clerk to advise NYCC of decision and to speak to Gerard Thompson to enquire whether he would be in a position to fill the bins as and when required.

Churchyard Repairs – Clerk advised that she had received two quotations for the work required to the two walls within St Hilda's churchyard. She advised that the quotation offering the best value for money was dependent on the Parish Council being in a position to obtain 2 wheelbarrows of local walling stone (approx. 20 pieces). Clerk advised that she is currently investigating as to whether we can obtain this. It was agreed that if the necessary walling stone could be sourced the Clerk was authorised to go ahead with the quotation of £120.00 for the repair works.

#### **9. Exceptional Items**

Clerk advised that she had received an email from NYCC regarding pole 27 along Back Lane/East Lane. The email advised that the green box on the pole is corroded and as such the pole box, bracket and lantern needs to be replaced and this would cost £730.00 plus VAT, including the fees by Northern Powergrid to connect the power. Due to the previous and ongoing issues with this light it was agreed that the Clerk could authorise NYCC to go ahead with the installation of a new light.

#### **10. Items for Next Agenda**

Nothing noted.

#### **11. Date of Next Meeting**

The date of the next meeting was fixed as 7.30pm on Thursday 5<sup>th</sup> November 2015 @ 7.30pm. Note: Clerk will not be attendance at the November meeting.

There being no further business the meeting closed at 8.50pm.

**Chairman**

**Date**