

**Minutes of the Annual Meeting of Ampleforth Parish Council  
held in the Village Hall on Thursday 2<sup>nd</sup> October 2014 at 7.30pm**

**Present** Councillors Lane, Smith, Pite and Raynar.  
**Also Present** L Pink (Clerk) and 1 member of the public.

**1. Apologies**

Cllr Toynbee (Chairman)

**2. Code of Conduct and the Ethical Framework**

There were no declarations under the code of conduct.

**3. Minutes**

The council resolved that the minutes of the Meeting held on the 4<sup>th</sup> September 2014 were agreed and signed by the Chairman.

**4. Public Participation**

No members of the public were present at this part of the meeting.

**5. Exchange of information**

**Documents Circulated**

- White Rose Newsletter
- Came & Company Council Matters Newsletter

**Correspondence**

- Letter from North Yorkshire County Council regarding their street lighting energy reduction programme. Enclosed was a map of the village showing which street lights would be turned off overnight from midnight till 5am. The letter asked for comments on the proposed plans. The map was discussed and it was agreed that the Parish Council should object to 2 of the lights being turned off at night and these lights were circled on the map, with the reason being that cars are often parked overnight in this area and turning off the above street lights could potentially cause problems with crime and/or accidents. Clerk to reply to North Yorkshire County Council to advise of requested amendments to current plan.

**Clerk's Report**

Nothing noted.

**6. Planning**

a) To consider the following applications -

NYM/2014/0634/NM Bolton House, Ampleforth College, Ampleforth  
Non material amendment to planning approval NYM/2013/0252/FL to allow for additional solar PV panels, increase in size of fire escape stairs, blocking up of windows to rear, together with amendment to site layout (revised car parking circulation and LPG and storage area).

North York Moors  
Decision – No Objection

NYM/2014/0610/FL Owlets Cottage, West End, Ampleforth  
Erection of greenhouse.

Applicant – Ms S Millward  
North York Moors  
Decision – No Objection

b) To hear results of applications decided -

14/00114/FUL                      Land North of Sewage Works, Mill Lane, Ampleforth  
Erection of 6 no. general industrial units with associated parking and alterations to  
access track to include widening of entrance and formation of passing places.  
Ryedale District Council  
Decision Date – 16<sup>th</sup> September 2014  
Decision - Refused

## 7. Finance, Audit and Governance

7.1 Below payments agreed and cheques signed:-

200075	L Pink	Clerks Salary (Net)	£391.26
200077	L Pink	Expenses	£125.92
200081	Alec Thrower	Litter picking	£96.00
200073	John Dawson	Grass cutting – August & September	£432.00
200076	Douglas Tonks	Payroll services	£12.00
200080	L Pink	Community Payback Materials	£39.90
200074	HMRC	Tax – July, August & September	£279.80
200078	Parish Online	Subscription	£33.60
		<b>TOTAL</b>	<b>£1,410.48</b>

7.2 To discuss approval of any invoices received after production of the agenda:-

St Hilda's Ampleforth PCC	Paint for date (community payback scheme)	£23.39
Richard Wedgewood	2014 village grass cutting	£2200.00
PKF Little John	External Audit	£240.00
SLCC	Membership renewal subscription	£101.00

All above payments authorised and cheques signed.

7.3 The following income was noted:-

Ryedale District Council	Parish Precept	£8,333.11
--------------------------	----------------	-----------

7.4 Any other urgent request submitted prior to the meeting –

Costs associated with the repairing of the footpath and installing new external lighting in the churchyard at Our Lady and St Benedict's Church - Prior to the meeting the Clerk distributed the letter sent from Church of Our Lady and St Benedict's Church which showed the costs they have paid for the work carried out repairing the footpaths and installing the new external lighting. It was agreed that rather than making a donation towards the work carried out the Parish Council would provide a grant of £250.00 towards the upkeep of the graveyard/Church. The same payment was made in July 2013.

External Audit – The Clerk read out the external auditor report which advised that overall the annual return was in accordance with proper practices and no matters have come to their attention. However, they did wish to draw a few points to the attention of the Council which included the annual return did not contain a minute reference which was done in error and the weakness in relation to evidence of cheques being approved for payment not being listed on the agenda. This has been rectified since April 14 as all payments to be authorised are listed on the agenda. Any invoices received after the production of the agenda are discussed and shown on the minutes under section 7.2. The third point was

that some of the boxes were not consistent. Again, this was an error and has now been rectified. Clerk advised that the necessary notices have been placed on the notice board.

## **8. Matters Arising**

### Newsletter

It was agreed that the Clerk would produce a first draft newsletter in time for the next meeting. Topics to be included in the agenda were discussed and ideas included the reduction of street lighting by North Yorkshire County Council, an update on the community payback work carried out within the village, a note about the future proposed meeting to discuss how the money from the local developments could be used within the community and councillors name and contact details.

## **9. Exceptional Items**

Cllr Raynar advised of a broken paving slab outside Bulldog Cottage that could potentially be a trip hazard. Clerk to investigate.

Cllr Lane advised that the gullies around the village require un-blocking as they are currently very solid. Clerk to investigate.

The Clerk was asked to chase up the letter for distribution to residents requesting them to cut back any over-hanging branches.

## **10. Items for Next Agenda:-**

Newsletter

## **11. Date of Next Meeting**

The date of the next meeting was fixed as 7.30pm on Thursday 6<sup>th</sup> November 2014.

There being no further business the meeting closed at 8.10pm.

**Chairman**

**Date**