

Minutes of the Ordinary Meeting of Ampleforth Parish Council held in the Village Hall on Thursday 6 June 2013 at 7.30pm

Present: Councillors F Toynbee (Chairman), R Lane, T Pite, M Raynar and C Smith.

Also Present: About 30 members of the public, County Councillor C Wood and V Ellis (Clerk).

1. Apologies

None.

2. Code of Conduct and the Ethical Framework

There were no declarations under the code of conduct.

3. Minutes

- a) The council resolved to agree the Minutes of the Annual Meeting held on the 2 May 2013 and of the Planning Meeting held on the 15 May 2013 and both minutes were signed.
- b) The council received the draft Minutes of the Annual Parish Assembly held on the 2 May 2013.

4. Public Participation

County Councillor Clare Wood briefly introduced herself and explained that following her re-election in May her portfolio at NYCC was Elderly and Vulnerable People with a £145m budget. She would return on a quieter night.

The chairman made a statement disassociating the parish council from an inaccurate letter circulated to households about Neighbourhood Development Plans.

There followed a discussion about the pros and cons of preparing a Neighbourhood Neighbourhood Plan (NDP) for Ampleforth. During the discussion the clerk confirmed that the life of the Ryedale Plan will be 15 years and that the housing allocation for Service Villages is 300 houses for the life of the plan, not per annum, and that it is expected that Ampleforth will receive around 30 houses. She explained that Local Plans now have to include 'deliverable' sites, i.e. those put forward for development rather than those planners regard as suitable for development.

The discussion included:

- The presentation by Ms Katherine Jukes on Neighbourhood Plans at the Annual Parish Assembly in May.
- An email to a resident from District Councillor Jim Bailey about NDPs.
- Starting an NDP plan and the work involved.
- Would it benefit the village?
- How the village is now and how change may/will happen.
- The process and length of time before an NDP is adopted.
- Funding options – help in kind from Planning Aid or grants on completion.
- How an NDP could influence where development was situated within Ampleforth village.
- The requirement that an NDP follows local and national planning policy.
- Sites put forward for development and the map on the RDC website.
- The progress of the Local Development Framework/Ryedale Plan to date, the imminence of the decision by the Inspector on whether it is sound and the importance of waiting for the adoption of the Plan before an NDP is started.
- How RDC will begin to assess the suitability of sites put forward for development and begin consultation.
- If/how infrastructure is accounted for.
- The influence of the National Policy Planning Framework.
- The planning appeal process in relation to starting an NDP and the application for development on Station Road.
- How undertaking an NDP requires a body of people with time and expertise and access to money, estimates £20,000 to £27,000 over 2 years.
- The need to decide on funding before starting the process.
- Whether the garage site on East End is included in the housing allocation.

5. Neighbourhood Development Plan (NDP)

This agenda item was brought forward.

The council resolved not to undertake a Neighbourhood Development Plan.

6. Exchange of information and items for next agenda

Documents Circulated

- Ryedale Safer Neighbourhood statistics.
- YLCA e-bulletins.
- NYMNPA New grant schemes.
- Paradise Day Centre, Easingwold.
- Civil parking enforcement.

Other information

- APC - Website working group. New website nearly ready. Launch date not decided.
- APC - Community Governance Review – ongoing project.
- APC 2nd May. Clerk made FOI request to RDC for correspondence and documents between RDC and APC 1985/1986 re to closure and maintenance of St Hilda's Churchyard. No reply to date.
- RDC - CIF Grant for Noticeboard received. Map sent to NYCC for street furniture licence.
- RDC - parish councillor registers of interest forms on RDC website – not done yet by RDC.
- RDC - East End Garage, RDC and the developer are negotiating the S106 for the development. Conditions requested from RDC, not received (various emails).
- NYCC Public right of way south of playing field – ranger has said bridge will be repaired asap.
- NYCC - footpath between Mill Farm and West End – ranger has asked volunteer to survey Common Shares, tenancies and deeds. Update awaited from solicitor. Some copies of documents from NYCC Archives on the way.
- Bins supplied and installed by RDC. No bill received as yet (requested).
- NALC grant of £34.50 for SLCC conference received.
- Barclays accounts now closed.
- Parish Liaison Meeting 29th May. Verbal report by Councillor Pite and the clerk.
- HH AONB Log seat application – see Agenda Item 13b

7. Planning

a) DOE Appeal Ref: APP/Y2736/A/13/2197184

Application No 12/00618/MFUL **Appellant** Mr Paul Butler

Application Site Land At OS Field No 4848 Station Road Ampleforth Helmsley

Proposal Erection of 6no. five bedroom detached dwellings, 3no. four bedroom detached dwellings, 8no. four bedroom semi-detached dwellings, 3no. three bedroom detached dwellings, 2no. three bedroom terraced dwellings and 8no. two bedroom dwellings and associated garaging, parking and amenity space and formation of vehicular access.

Decision: The council resolved that councillors would agree a written objection to the Appeal, to be submitted by the clerk.

b) New development

The council resolved to write to RDC asking for clarification on whether the houses with planning permission on the Old Garage Site on East End are included in the allocation for Ampleforth as a Service Village, and if not, why not?

8. Churchyard

- a) This item was deferred - To consider the letter from RDC dated 30 May 2013 grass cutting.
- b) The council noted that the Freedom of Information request made by the clerk on the 2 May 2013 to RDC has not been responded to by RDC and that the time limit has now expired.
- c) The council noted that the YLCA will refer the dispute to the NALC lawyers on request. The clerk made notes from old minutes on her recent visit to the NYCC Archives and is awaiting photocopies of some of the pages. (circulated).

9. Parking on pavements

The council resolved to support the following motion submitted by Pickering and District Civic Society.

“This *Council* requests that North Yorkshire County Council, North Yorkshire Police Authority, Ryedale District Council (and any other authority with a delegated responsibility), work together to run an effective publicity campaign which would persuade motorists not to drive and park on pavements because of the damage caused at rate-payers expense, and because of the danger to residents who walk out of their front doors into the path of vehicles, or who have to walk, use wheelchairs, or push prams on the road in order to pass vehicles parked on the pavement.”

10. Litter signs

To choose locations for litter signs. This item was deferred until the July meeting.

11. Appointments

a) Councillors Pite and Smith were appointed to Councillors' Audit and the council noted that if other councillors may do the audit if need be.

b) The appointment of a councillor to The Oswaldkirk and Ampleforth Educational Foundation (Registered Charity No. 529640) was deferred.

12. Website

The council agreed that when the new website is launched, most of the content on the current website will be removed, users redirected and the current website closed a few months later. The council thanked Sue and Jon Shepherd for their work on the new website, which is being supplied free by Ryedale District Council.

13. Finance, Audit and Governance

a) The council ratified 10 extra hours and travel by the clerk on the 24 May, following consultation with the chairman and vice-chairman. The clerk visited the NYCC Archives at Northallerton to deposit documents as agreed by council, read minutes and documents for information about the old churchyard, common shares and deeds (4hrs at archives, 1 hr typing, and 56 miles).

b) **Seat in Playing Field.** The council agreed to install a seat part funded by an AONB grant.

c) **Cemetery Seats.** The council agreed the installation of paving slabs.

d) **Noticeboard.** The council considered the quotations were too high and asked the clerk to look at smaller noticeboards.

e) **Ninth edition of Local Council Administration.** The council agreed to purchase a copy for £60, if and when needed.

f) This item was deferred - To receive the report of the Internal Auditor and to decide on further action.

g) The council noted that the Notice of Appointment for the exercise of elector's rights has been displayed as required.

h) The council received the results of the Councillors Audit for Quarter 4 carried out on the 4th April 2013 which was satisfactory.

i) This item was deferred as the documents had gone astray while being circulated – To receive a Bank reconciliation and a budget update to 31/5/2013.

j) The council agreed the following payments and the cheques were signed.

100011	St Benedicts Centre	Room Hire 2 May	£30.00
100012	Amp Village Hall	Room Hire 2012-13	£214.50
100013	Ryedale Printers	Ink x 2	£34.17
100014	John Dawson	Grass Cutting	£162.00
100015	G Thompson	Repair Steps by Village Shop	£70.00
100016	A Husband	Internal Audit	£70.00
100017	V Ellis	Salary + Expenses	£561.68
100018	A Thrower	Litter Picker	£96.00
		TOTAL	£1,238.35

Chairman

Date